

MONTGOMERY COUNTY ELECTORAL BOARD

Minutes  
August 10, 2016

The meeting was called to order at 10:10 am. Chairman Dowdy and Secretary Williams were present. Vice-Chairman McKenzie joined the meeting at 10:14 am.

Secretary Williams moved that the minutes from the July 8, 2016 meeting be approved. Chairman Dowdy seconded the motion, and it was passed unanimously

The Board approved the Voting Systems Security Plan as updated by Secretary Williams.

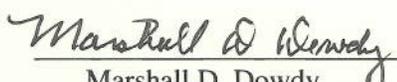
The Board discussed approaches to training Officers of Election and agreed to provide small-group training for new Officers in September. All Officers will be required to attend large group training in October for specifics related to the November 8, 2016 Presidential Election.

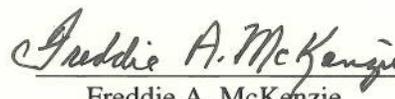
Registrar E. Randall Wertz arrived at 11:05 am. Mr. Wertz reported that the vendor had not yet completed the signs to be used for recruitment of Officers of Election at the New River Valley Mall. The signs will be in place for approximately eight weeks. Election information is to be featured prominently on the front page of the Montgomery County website leading up to the November election. Mr. Wertz also noted that the Electoral Board's meeting agendas and minutes are now being posted on the county website through the Voter Registration page.

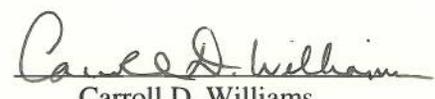
Chairman Dowdy will meet with the E-2 Precinct Chief Officer at the Longshop-McCoy Fire Department to discuss polling place layout in the vehicle bays and to confirm that the new space meets safety and accessibility requirements of the Americans with Disabilities Act. Registrar Wertz is in communication with the Virginia Department of Transportation regarding use of a mobile sign on Election Day to remind drivers to watch for pedestrians near the Fire Department.

Mr. Wertz will retire from his position as the county's Director of Elections and General Registrar at the end of February, 2017. The Board discussed updates to the county's job description as well as a timeline for advertising the position. Human Resources Director Clay McCoy will be providing assistance to the Board in this matter.

The meeting was adjourned at 1:15 pm.

  
Marshall D. Dowdy  
Chairman

  
Freddie A. McKenzie  
Vice-Chairman

  
Carroll D. Williams  
Secretary