

TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator
L. Carol Edmonds, Deputy County Administrator

DATE: June 10, 2013

SUBJECT: AGENDA REPORT

I. CALL TO ORDER

II. INTO CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Community Services Board (NRV)
2. Library Board
3. Montgomery Tourism Development Council

III. OUT OF CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

IV. CERTIFICATION OF CLOSED MEETING

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this

certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

V. INVOCATION

VI. PLEDGE OF ALLEGIANCE

VII. PUBLIC ADDRESS

VIII. ADDENDUM

IX. CONSENT AGENDA

X. NEW BUSINESS

**A. SUBJECT: RESOLUTION AMENDING THE COUNTY'S
"WATCH FOR CHILDREN" SIGN POLICY**

**R-FY-13-
RESOLUTION AMENDING THE COUNTY'S
"WATCH FOR CHILDREN" SIGN POLICY**

PROPOSED RESOLUTION: (See TAB B)

ISSUE/PURPOSE: Amend the Board's policy for "Watch for Children" signs in order to comply with the state code.

JUSTIFICATION: The 2012 session of the General Assembly made the following changes to VDoT's policy for "Watch for Children" signs:

- A county or town may initiate the installation of these signs only by entering into an agreement with VDoT that specifies the locations of the signs.
- The county or town is solely responsible for the purchase, installation and maintenance of the signs and must pay all associated costs.
- Secondary road construction or maintenance or any other VDoT funds may not be used to pay for such signs.
- VDoT will not install these signs on behalf of a county or town.
- The process prescribed in the previous statute whereby a county or town could request by resolution that VDoT install these signs is no longer an option.
- In all cases where the county or town is installing and maintaining the signs directly or through another party, a land use permit is required.
- VDoT's Land Use office will issue a single land use permit for each request for a sign or series of signs that are indicated in the request and meet the conditions of the agreement with VDoT (these conditions are incorporated into the amended resolution that is before the BoS for consideration). An additional land use permit is required for each subsequent request for a sign or a series of signs, and requires an addendum to the original agreement.
- Estimated cost for one "Watch for Children" sign is \$850.

B. SUBJECT: FY 2013-2014 BUDGET APPROPRIATION

**A-FY-14-
RESOLUTION OF APPROPRIATION
FY 2013-2014 BUDGET**

See TAB C for a copy of the FY 2013-2014 Budget Appropriation.

ISSUE/PURPOSE: Appropriate the FY 2013-2014 budget. TAB C also includes a copy of the School Board's FY 2014 Budget appropriation letter.

C. SUBJECT: APPROPRIATION – SCHOOL OPERATING FUND - ONE-TIME FUNDING OF \$575,000

**A-FY-14-
RESOLUTION APPROPRIATING
ONE-TIME FUNDING TO THE
SCHOOL OPERATING FUND**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

451209	Transfer to School Operating	\$575,000
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The source of funds for the foregoing appropriation is as follows:

451203	Undesignated Fund Balance	\$575,000
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BE IT FURTHER RESOLVED, The School Operating fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

09	School Operating	\$575,000
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The source of funds for the foregoing appropriation is as follows:

451100	Transfer from General Fund	\$575,000
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Said resolution appropriates one-time monies for building roof repair and maintenance, 21st Century Technology classroom improvements, and replacement of two school buses.

ISSUE/ PURPOSE: Appropriate one-time funds.

JUSTIFICATION:

On April 17, 2013 the School Board requested one-time funds in the amount of \$575,000 in FY 14 for the continuation of building roof repair (\$250,000), the continuation of the 21st Century Technology Classroom improvements (\$150,000), and the replacement of two school buses \$175,000).

On April 22, 2013 the Board of Supervisors, by resolution, approved the School Board’s request for one-time funding of \$575,000 by a vote of 4-3.

See TAB **D** for a copy of the School Board’s letter of request and a copy of the Board of Supervisors resolution dated April 22, 2013.

D. SUBJECT: HEALTH INSURANCE RESERVE

**A-FY-14-
ESTABLISH A HEALTH INSURANCE RESERVE
AND APPROPRIATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

132 Self-Insurance \$540,000

The source of funds for the foregoing appropriation is as follows:

451203 Undesignated Fund Balance \$540,000

Said resolution establishes a reserve for the County’s self-insured health insurance program that begins July 1, 2013.

ISSUE/PURPOSE: Establish and appropriate funding for a Self-Insurance Reserve.

JUSTIFICATION: During the FY 14 budget process, the Board of Supervisors agreed to begin a self-insured health insurance program. This resolution establishes a reserve in order to provide sufficient funding should the actual costs exceed the estimated amounts.

E. SUBJECT: ANNUAL BROOMIN' AND BLOOMIN' CLEANUP

**R-FY-13-
ANNUAL BROOMIN' AND BLOOMIN' CLEANUP**

WHEREAS, The Montgomery County Board of Supervisors supported and endorsed the **30th Annual Broomin' and Bloomin'™** clean-up day held on Saturday, April 27, 2013; and

WHEREAS, The Montgomery County Board of Supervisors understands that 21 private and public organizations and over 241 volunteers participated in this effort; and

WHEREAS, The Montgomery County Board of Supervisors is aware that approximately 41 miles of roadsides were cleaned; and

WHEREAS, The Montgomery County Board of Supervisors is aware that 2.09 tons of debris has been collected.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors extends a unanimous vote of appreciation *to Montgomery County employees Bill Long, General Services Department, and Michael Sutherland, Planning/iGIS; and Teresa Sweeney, an employee of the Montgomery Regional Solid Waste Authority*, on the successful coordination of this effort.

FURTHER BE IT RESOLVED, *That all organizations and individuals contributing to this effort are hereby recognized and commended for their contribution toward the beautification efforts in Montgomery County.*

ISSUE/PURPOSE: To recognize the participants and organizers of this year's Broomin' and Bloomin' event.

XI. COUNTY ATTORNEY'S REPORT

XII. COUNTY ADMINISTRATOR'S REPORT

XIII. BOARD MEMBERS' REPORT

1. Supervisor Creed
2. Supervisor Perkins

3. Supervisor Brown
4. Supervisor Biggs
5. Supervisor Tuck
6. Supervisor Gabriele
7. Supervisor Politis

XIV. OTHER BUSINESS

XV. ADJOURNMENT

FUTURE MEETINGS

Adjourned Meeting
Monday, June 24, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda

Regular Meeting
Monday, July 8, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda

Adjourned Meeting
Monday, July 22, 2013
6:00 p.m. – Closed Meeting Items
7:00 p.m. Regular Agenda