AT AN ADJOURNED MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 27th DAY OF JANUARY , 2014 AT 6:30 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	William H. Brown	-Chair
	Mary W. Biggs	-Vice Chair
	Gary D. Creed	-Supervisors
	Matthew R. Gabriele	
	M. Todd King	
	Annette S. Perkins	
	Christopher A. Tuck	
	F. Craig Meadows	-County Administrator
	L. Carol Edmonds	-Deputy County Administrator
	Martin M. McMahon	-County Attorney
	Angie Hill	-Financial & Management Services Director
	Marc Magruder	-Budget Manager
	Heather Hall	-Purchasing Director
	Jessica Hamrick	-Purchasing Technician
	Ruth Richey	-Public Information Officer
	Vickie L. Swinney	-Secretary, Board of Supervisors

CALL TO ORDER

The Chair called the meeting to order.

INTO CLOSED MEETING

On a motion by M. Todd King, seconded by Mary W. Biggs and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Board of Zoning Appeals (BZA)
2. Economic Development Authority (EDA)
3. RC&D

The vote on the forgoing motion was as follows:

AYE	NAY	ABSENT DURING VOTE
Gary D. Creed	None	Matthew R. Gabriele
M. Todd King		
Mary W. Biggs		
Annette S. Perkins		
Christopher A. Tuck		
William H. Brown		

Supervisor Gabriele arrived at 6:35 p.m.

OUT OF CLOSED MEETING

On a motion by Gary D. Creed, seconded by M. Todd King and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

The vote on the forgoing motion was as follows:

AYE	NAY
M. Todd King	None
Mary W. Biggs	
Annette S. Perkins	
Christopher A. Tuck	
Matthew R. Gabriele	
Gary D. Creed	
William H. Brown	

CERTIFICATION OF CLOSED MEETING

On a motion by Mary W. Biggs, seconded by Matthew R. Gabriele and carried unanimously,

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES
Mary W. Biggs
Annette S. Perkins
Christopher A. Tuck
Matthew R. Gabriele
Gary D. Creed
M. Todd King
William H. Brown

NAYS
None

ABSENT DURING VOTE
None

ABSENT DURING MEETING
None

INVOCATION

A moment of silence was led by the Chair.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

PRESENTATIONS

Town of Christiansburg-Former Mayor Richard Ballengee
A Resolution of Appreciation was presented to former Christiansburg Mayor Richard Ballengee for his years of service to the Town of Christiansburg.

School Board Member – Phyllis Albritton

A Resolution of Appreciation was presented to Phyllis Albritton for her years of service to the Montgomery County School Board.

Montgomery County Purchasing Department

The fourth consecutive Outstanding Agency Accreditation Achievement Award (OA^4) was presented to the Montgomery County Purchasing Department. The OA^4 accreditation recognizes public procurement excellence by measuring agency procurement practices against recommended policies and procedures for a sound purchasing operation. Only 127 governments in the US and Canada have achieved this status. The accreditations are for 3 year periods. Montgomery County was originally accredited in 2004 and completed successful reaccreditations in 2007, 2010, and 2013.

Purchasing Director Heather Hall and Purchasing Technician Jessica Hamrick were recognized and accepted the award.

DELEGATIONS

Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2013

John Aldridge, Brown, Edwards & Company, L.L.P., presented Montgomery County's Comprehensive Annual Financial Report for Fiscal Year ended June 30, 2013.

Public Safety Building Update

Ronald Riquelmy, Project Manager, provided an update on the construction of the Public Safety Building. The estimated completion date is September 9, 2015; however, Mr. Riquelmy estimates that it will take another 30 days before the completion. The cost to date is $4.65 million, which is 53% of the construction cost of $8.65 million.

PUBLIC ADDRESS

Jack Selcovitz questioned the Board of Supervisors about the costs for the consolidated E-911 office that will be in the new Public Safety Building and if the cost for the equipment and other expenses are going to be shared with all the participating jurisdictions. The County Administrator replied that all costs will be shared.

Phyllis Albritton expressed her appreciation to the Board for presenting her with a Resolution of Appreciation. Ms. Albritton thanked the Board for their support and commitment for the future of education.

There being no further speakers, the public address session was closed.

ADDENDUM – ADD TO CONSENT AGENDA

On a motion by Matthew R. Gabriele, seconded by Mary W. Biggs and carried unanimously, the Addendum dated January 27, 2014 was added to the Consent Agenda as follows:

F. COMPENSATION AND CLASSIFICATION

1. SUBJECT: AMEND COUNTY'S COMPENSATION AND CLASSIFICATION PLAN

The vote on the foregoing motion was as follows:

AYE	NAY
Annette S. Perkins	None
Christopher A. Tuck	
Matthew R. Gabriele	
Gary D. Creed	
M. Todd King	
Mary W. Biggs	
William H. Brown	

CONSENT AGENDA

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously, the Consent Agenda dated January 27, 2014 was approved. The vote was as follows:

AYE	NAY
Christopher A. Tuck	None
Matthew R. Gabriele	
Gary D. Creed	
M. Todd King	
Mary W. Biggs	
Annette S. Perkins	
William H. Brown	

Approval of Minutes

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously, the minutes dated July 22, 2013 were approved.

Appropriations and Transfers

A-FY-14-73
CLERK OF CIRCUIT COURT
RECORD PRESERVATION GRANT

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

250 Clerk of Circuit Court $22,702

The source of the funds for the foregoing appropriation is as follows:

Revenue Account
22511 424401 Record Preservation Grant $22,702

Said resolution appropriates grant funds to be used to restore record books.

A-FY-14-74
COMMONWEALTH'S ATTORNEY
DOMESTIC VIOLENCE VICTIM GRANT

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

201 Commonwealth's Attorney Grants $40,000

The source of the funds for the foregoing appropriation is as follows:

Revenue Account
02201-424401 Domestic Violence Victim Grant $40,000

Said resolution appropriates the Domestic Violence Victim Grant funds.

R-FY-14-90
SAFE ROUTE TO SCHOOL GRANTS
AUTHORIZATION TO SIGN AGREEMENT

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

WHEREAS, The Safe Routes to School program provides grant opportunities to support engineering (infrastructure) projects that will increase the number of children who bike and walk to school based upon a School Travel Plan; and

WHEREAS, In a coordinated effort by Montgomery County, Montgomery County Public Schools, school staff, local law enforcement, local planners, local engineers and the Virginia Department of Transportation developed a Safe Routes to School Program for Belview Elementary, Auburn Elementary and Auburn Middle School and applied for Safe Routes to School Grants for infrastructure improvements to support the program; and

WHEREAS, The Safe Routes to School Program is fully supported by federal funds and requires no local match; and

WHEREAS, Notification has been received from the Virginia Department of Transportation that Montgomery County has been approved for funding by the Commonwealth Transportation Board in the amount of $500,000 for the following:

- $265,000 for Auburn Elementary School and Middle School Project includes a high visibility crosswalk across Riner Road and trail connector; and

- $235,000 for Belview Elementary School - Improvements include pedestrian crossing on Route 114 with a refuge area, left-turn lane at school, landscaping and rapid beacon warning system; and

WHEREAS, Upon receipt of an executed locally administered project agreement between Montgomery County and the Virginia Department of Transportation, the project will receive Federal and State authorization to proceed.

NOW, THEREFORE, BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the Board of Supervisors hereby authorizes Montgomery County Administrator F. Craig Meadows to sign the locally administered project agreement and all documents necessary to administer the Safe Routes to School Grants on behalf of Montgomery County.

R-FY-14-91
SUPERVISOR MARY BIGGS
VACO EDUCATION STEERING COMMITTEE
FOR CALENDAR YEAR 2014

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

WHEREAS, Supervisor Mary W. Biggs has been invited to serve on the Virginia Association of Counties' (VACo) Education Steering Committee for calendar year 2014.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia endorses Supervisor Biggs' participation on the Virginia Association of Counties Education Steering Committee.

BE IT FURTHER RESOLVED, The Board of Supervisors authorizes the County Administrator to reimburse Supervisor Biggs for expenses arising from attendance at committee meetings.

R-FY-14-92
ANNETTE S. PERKINS
VACO EDUCATION STEERING COMMITTEE
AND VACO CONFERENCE PLANNING COMMITTEE
FOR CALENDAR YEAR 2014

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

WHEREAS, Supervisor Annette S. Perkins has been invited to serve on the Virginia Association of Counties' (VACo) Education Steering Committee and Conference Planning Committee for calendar year 2014.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia endorses Supervisor Perkins' participation on VACO'S Education Steering Committee and Conference Planning Committee.

BE IT FURTHER RESOLVED, The Board of Supervisors authorizes the County Administrator to reimburse Supervisor Perkins for expenses arising from attendance at committee meetings.

R-FY-14-93
COUNTY ADMINISTRATOR
VACO FINANCE COMMITTEE
FOR CALENDAR YEAR 2014

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

WHEREAS, F. Craig Meadows, County Administrator, has been invited to serve on the Virginia Association of Counties' (VACo) Finance Committee for calendar year 2014.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia endorses F. Craig Meadows' participation on VACo's Finance Committee.

BE IT FURTHER RESOLVED, The Board of Supervisors authorizes reimbursement to the County Administrator for expenses arising from attendance at committee meetings.

R-FY-14-94
BOARD OF ZONING APPEALS
RE-APPOINTMENT OF MICHAEL V. REILLY

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby recommends to the Circuit Court Judge the reappointment of **Michael V. Reilly** to the **Board of Zoning Appeals,** effective January 1, 2014 and expiring December 31, 2018.

R-FY-14-95
BOARD OF ZONING APPEALS
APPOINTMENT OF ROBERT K. MILLER
AS ALTERNATE

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby recommends to the Circuit Court Judge the appointment of **Robert K. Miller** as an alternate on the **Board of Zoning Appeals,** effective January 1, 2014 and expiring December 31, 2018.

R-FY-14-96
AMENDMENT TO THE
COUNTY'S COMPENSATION AND
CLASSIFICATION PLAN

On a motion by Mary W. Biggs, seconded by Christopher A. Tuck and carried unanimously,

WHEREAS, Changes to the County's Compensation and Classification Plan require approval by the Board of Supervisors; and

WHEREAS, The duties, responsibilities, and skills required for a new, vacant position changed significantly as the role of the function developed, requiring an amendment to the Compensation and Classification Plan.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia does hereby approve the following changes to the Fiscal Year 2013-2014 Compensation and Classification Plan:

1. Abolish a Webmaster position, pay grade 120.
2. Establish a Web Architect, pay grade 126.

Said resolution approves changes to the current Compensation and Classification Plan.

INTO WORK SESSION

On a motion by Mary W. Biggs, seconded by Matthew R. Gabriele and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. FY 2015 Budget Revenue Estimates
2. Proposed Ordinance – Kennels

The vote on the foregoing motion was as follows:

AYE	NAY
Matthew R. Gabriele	None
Gary D. Creed	
M. Todd King	
Mary W. Biggs	
Annette S. Perkins	
Christopher A. Tuck	
William H. Brown	

FY 2015 Budget Revenue Estimates

Marc Magruder, Budget Manager, provided an update on the FY 2015 Budget. A background on the County's revenue categories were provided with 87% coming from the undesignated revenue (real estate, personal property, and sales & use tax) and 13% from designated revenue. The state designated revenue has decreased over the years requiring more local support. Mr. Magruder reported that the projected revenue growth for FY 14 is $1 million.

Over the last few years the County has experienced, and continues to experience, less construction growth and motor vehicle value swings. To help balance the budget over the past several years the County has:

- Eliminated or froze positions
- Deferred operating requests
- Maximized revenue projections
- Eliminated the Revenue Stabilization Fund
- Changed the method of valuation on motor vehicle personal property
- Increased Real Estate and Personal Property tax rates

Mr. Magruder provided a highlight of the Governor's State Budget:

- Increase state funding for schools – estimated $2.7 million
- Increase support for the Compensation Board's entry level salaries of deputies and deputy court clerks- Constitutional Offices

The County's budget requests for FY 15 total $3.6 million. The total mandates for FY 15 is $1,392,009, which includes increased costs for the Regional Jail, VRS rate changes, group life, Fire & Rescue insurance, utilities for the Public Safety Building, and leased space for the Magistrate's Office.

The next steps are:

- Presentation of the Proposed School Budget on February 10.
- Presentation of the Proposed County Budget on March 3.
- Establish Advertised Tax Rate and Budget on March 17.
- Public Hearing on Tax Rate and Budget on April 3.
- Adopt Tax Rate and Budget on April 14.

Supervisor Tuck stated that the increase costs for the County's share to participate in the Regional Jail is $700,000. He requested staff to check with the Radford City Commonwealth's Attorney on how they are getting the State to pick up state inmates held at their local jail in a timely manner. There are problems with the State leaving inmates at local jails instead of moving them to the state correctional centers when sentence to a state facility, which creates a cost burden to the locality.

Supervisor Gabriele asked that staff review new outside agencies' budget requests further. In the past the County has not included any new agencies for funding in the budget. He believes there may be agencies with new budget requests that have a legitimate need for funding.

Supervisor Perkins asked what outside agencies Montgomery County funds besides the agencies that serve the entire NRV area.

Proposed Ordinance – Kennels

The County Attorney distributed copies of a proposed ordinance to amend the Zoning Ordinance by creating a new private kennel use defined as having more than five (5) dogs for non-commercial purposes allowable by right under certain use limitations in agricultural (A-1) and conservation (C-1) zoning districts and allowable by special use permit under certain use limitations in rural-residential (R-R), residential (R-1), residential (R-2) zoning districts.

Currently, the County's ordinance only applies to commercial kennels and there have been some issues with residents having more than five dogs in residential areas. This ordinance will restrict the number of dogs in residential areas by-right. The ordinance is still being reviewed and will require a public hearing.

Following discussion it was consensus of the Board to refer this issue to the Planning Commission to review and make a recommendation back to the Board of Supervisors.

OUT OF WORK SESSION

On a motion by Matthew R. Gabriele, seconded by Annette S. Perkins and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the foregoing motion was as follows:

AYE	NAY
Gary D. Creed	None
M. Todd King	
Mary W. Biggs	
Annette S. Perkins	
Christopher A. Tuck	
Matthew R. Gabriele	
William H. Brown	

BOARD MEMBERS REPORTS

Supervisor Biggs - New River Valley Community Services Board: The Board discussed meeting procedures and how to proceed for future meetings. The audit of the NRVCSB is complete with negative findings. Supervisor Biggs asked staff to look into the County's vacant position on the NRVCSB.

Supervisor Gabriele attended the Economic Development Commission meeting on January 23, 2014. A presentation on the Skills Gap Analysis by the Virginia Tech Office of Economic Development will be made at the EDC's February 27, 2014 meeting. The New River-Mount Rogers Workforce Investment Area Consortium Board retained the Virginia Tech Office of Economic Development to undertake the research to assess regional workforce skills levels and training resources and identify current and potential gap in the workforce.

Supervisor King expressed his appreciation for the County Administrator's help in working through some issues related to the Old Sourwood Road dirt glue project.

ADJOURNMENT

The Chair declared the meeting adjourned to Monday, February 3, 2014 at 6:00 p.m. The meeting adjourned at 8:35 p.m.

APPROVED_____ATTEST:_____

William H. Brown
Chair

F. Craig Meadows
County Administrator

AT A SPECIAL MEETING OF THE BOARD OF SUPERVISORS OF THE COUNTY OF MONTGOMERY, VIRGINIA HELD ON THE 3rd DAY OF FEBRUARY, 2014 AT 6:00 P.M. IN THE BOARD CHAMBERS, MONTGOMERY COUNTY GOVERNMENT CENTER, 755 ROANOKE STREET, CHRISTIANSBURG, VIRGINIA:

PRESENT:	William H. Brown	-Chair
	Mary W. Biggs	-Vice Chair
	Gary D. Creed	-Supervisors
	Matthew R. Gabriele	
	M. Todd King	
	F. Craig Meadows	-County Administrator
	L. Carol Edmonds	-Deputy County Administrator
	Martin M. McMahon	-County Attorney
	Steve Phillips	-General Services Manager
ABSENT:	Annette S. Perkins	-Supervisors
	Christopher A. Tuck	

CALL TO ORDER

The Chair called the meeting to order.

INTO WORK SESSION

On a motion by Mary W. Biggs, seconded by Gary D. Creed and carried unanimously,

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. Stormwater Management

The vote on the forgoing motion was as follows:

AYE	NAY	ABSENT
Gary D. Creed	None	Annette S. Perkins
M. Todd King		Christopher A. Tuck
Mary W. Biggs		
Matthew R. Gabriele		
William H. Brown		

OUT OF WORK SESSION

On a motion by Gary D. Creed, seconded by M. Todd King and carried unanimously,

BE IT RESOLVED, The Board of Supervisors ends their Work Session to return to Regular Session.

The vote on the forgoing motion was as follows:

AYE	NAY	ABSENT
M. Todd King	None	Annette S. Perkins
Mary W. Biggs		Christopher A. Tuck
Matthew R. Gabriele		
Gary D. Creed		
William H. Brown		

ADJOURNMENT

The Chair declared the meeting adjourned to Monday, February 10, 2014 at 6:30 p.m. The meeting adjourned at 6:54 p.m.

APPROVED_____ATTEST:_____

William H. Brown
Chair

F. Craig Meadows
County Administrator