TO: The Honorable Board of Supervisors

FROM: F. Craig Meadows, County Administrator
L. Carol Edmonds, Deputy County Administrator

DATE: January 09, 2017

**SUBJECT: AGENDA REPORT**

---

## I. CALL TO ORDER

## II. INTO CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors hereby enters into Closed Meeting for the purpose of discussing the following:

Section 2.2-3711

(3) Discussion or Consideration of the Acquisition of Real Property for Public Purpose, or of the Disposition of Publicly Held Real Property, Where Discussion in an Open Meeting Would Adversely Affect the Bargaining Position or Negotiating Strategy of the Public Body

1. Former Blacksburg High School Property
2. Former AEP Property

## III. OUT OF CLOSED MEETING

BE IT RESOLVED, The Board of Supervisors ends their Closed Meeting to return to Regular Session.

## IV. CERTIFICATION OF CLOSED MEETING

WHEREAS, The Board of Supervisors of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of Montgomery County, Virginia hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by

Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

VOTE

AYES

NAYS

ABSENT DURING VOTE

ABSENT DURING MEETING

## V. INVOCATION

## VI. PLEDGE OF ALLEGIANCE

## VII. ELECTION OF CHAIR

**A. SUBJECT: ELECTION OF CHAIR**

**R-FY-17-**
**ELECTION OF CHAIR**
**CALENDAR YEAR 2017**

BE IT RESOLVED, That _____ be and hereby is, elected as Chair of the Montgomery County Board of Supervisors for the calendar year 2017 or until a successor is elected prior to December 31, 2017.

ISSUE/PURPOSE: The first item of business for the Board each calendar year is to elect a Chair. See TAB **A** for procedures.

## VIII. ELECTION OF VICE-CHAIR

**A. SUBJECT: ELECTION OF VICE-CHAIR**

**R-FY-17**
**ELECTION OF VICE CHAIR**
**CALENDAR YEAR 2017**

BE IT RESOLVED, That _____ be and hereby is, elected as Vice Chair of the Montgomery County Board of Supervisors for calendar year 2017 or until a successor is elected prior to December 31, 2017.

ISSUE/PURPOSE: The Vice Chair is elected and term of office established by the same process as the Chair. See TAB **B** for procedures

## IX. ORGANIZATIONAL MATTERS

### A. SUBJECT: SELECTION OF REGULAR MEETING DATES

**R-FY-17-**
**SELECTION OF REGULAR MEETING DATE**

BE IT RESOLVED, That the regular meetings of the Board of Supervisors for calendar year 2017 shall be the 2nd and 4th Monday of each month. The closed session portion of the meeting shall begin at 6:00 p.m., if closed session is required, or at a time prior to or after 6:00 p.m. as notified by the County Administrator, otherwise the meeting shall begin at _____ p.m. in the Board Room of the Montgomery County Government Center, 755 Roanoke Street, Christiansburg, Virginia provided that when the regular meeting day of any month falls upon a legal holiday, such regular meeting in such month shall be held on the following business day; and provided further, that the Board of Supervisors may, by resolution at any meeting, provided that the next following regular meeting shall be a different time or place, and it shall then be the duty of the County Administrator to give timely notice thereof to all members of the Board and to inform the news media.

BE IT FURTHER RESOLVED, That should the Chairman declare that the weather or other conditions are such that it is hazardous for members to attend the regular meeting, the regular meeting shall be continued to the following Monday. The continuance of the regular meeting shall be communicated to the members and the press as promptly as possible.

ISSUE/PURPOSE: The Board is required to assemble at an office building owned by the County or such other public place as the governing body may prescribe at regular session not less than once each month. The Montgomery County Code enables the day(s) and time to be prescribed by resolution of the Board.

Currently, meeting dates are the 2nd and 4th Monday of each month beginning at 6:00 p.m., if a closed session is required, otherwise the meetings begin at 7:15 p.m. at the Montgomery County Government Center.

Currently, should the Chairman declare that weather or other conditions are such that it is hazardous for members to attend meetings, regular meeting is continued to the following Monday.

**B. SUBJECT: RULES OF ORDER AND PARLIAMENTARY PROCEDURES**

**R-FY-17**
**RULES OF ORDER AND**
**PARLIAMENTARY PROCEDURES**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby adopts the Rules of Order and Parliamentary Procedures for calendar year 2017.

SEE TAB **C** for a copy of the Rules of Order and Parliamentary Procedures.

ISSUE/PURPOSE: Establish Rules of Order and Parliamentary Procedures for the Board of Supervisors for calendar year 2017.

**C. SUBJECT: CODE OF ETHICS AND STANDARDS OF CONDUCT**

**R-FY-17**
**CODE OF ETHICS AND**
**STANDARDS OF CONDUCT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby adopts the Code of Ethics and Standards of Conduct for calendar year 2017.

SEE TAB **D** for a copy of the Code of Ethics and Standards of Conduct.

ISSUE/PURPOSE: Adopt Code of Ethics and Standards of Conduct for the Board of Supervisors for calendar year 2016.

## X. PUBLIC HEARINGS

**A. SUBJECT: BOARD OF SUPERVISORS**

The following public hearing was advertised pursuant to law in the New River Valley Section of the Roanoke Times on January 1 and January 4, 2016:

1. Fiscal Year 2017-2018 County Budget
   **The purpose of this public hearing is to gather citizen comments on the upcoming 2017-2018 fiscal year budget.**

1. Action from Public Hearings

## XI. PUBLIC ADDRESS

## XII. ADDENDUM

## XIII. CONSENT AGENDA

## XIV. NEW BUSINESS

**A. SUBJECT: BOARD OF SUPERVISORS ANNUAL APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2017**

**R-FY-17**
**BOARD OF SUPERVISORS ANNUAL APPOINTMENTS TO BOARDS AND COMMISSIONS FOR 2017**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the following Supervisors and County Staff are appointed as representative to the indicated boards and commissions, effective January 1, 2017 and expiring December 31, 2017:

| Board/Commission | Supervisor |
|---|---|
| AFD Advisory Board | _____ |
| Chamber of Commerce Liaison | _____(Chair or Designee)<br>_____(Vice-Chair or Designee) |
| County/School Liaison | _____(County Administrator)<br>_____(Chair) |
| Economic Development Alliance (NRV) | _____(County Administrator)<br>_____(Chair or Designee ) |
| Economic Development Commission (Montgomery Regional) | _____ |
| Fairview District Home Board | _____ |
| Fairview Home, Inc. Board of Directors | _____(County Admin/Designee) |
| Legislative Liaison | _____ |
| Library Board Liaison | _____ |

| | |
|---|---|
| Metropolitan Planning Organization (MPO) | _____(Board Member)<br>_____(Alternate)<br>_____(County Administrator) |
| Montgomery County Improvement Council (MCIC) | _____ |
| Parks & Recreation Commission Liaison | _____ |
| Planning Commission Liaison | _____<br>_____(Alternate) |
| Road Viewers Board | _____(All Board Members) |
| School Liaison | _____ |
| Transportation Safety Commission | _____ |
| Virginia Tech Liaison | _____(County Administrator) |

BE IT FURTHER RESOLVED, That employees appointed to boards/ commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office shall constitute a voluntary resignation from any board/ commission/authority appointment as a representative of Montgomery County.

JUSTIFICATION: See TAB **G** for a copy of last year's appointments, and a list of descriptions for each board/commission/ authority and date/time they meet.

All boards/commissions/authorities listed above are annual appointments.

**Any boards/commissions not listed in the above resolution are not annual appointments.** Community Services Board, Fire and Rescue Commission, MBC Development Corporation, Workforce Investment Consortium Board and Planning District Commission are 3-year appointments. Pepper's Ferry Regional Wastewater Treatment Authority, Social Services Board, Virginia's First Regional Industrial Facility Authority, and Virginia Tech/Montgomery Regional Airport Authority are 4-year appointments. The Montgomery Tourism Development Council is a 2-year appointment.

## XV. COUNTY ATTORNEY'S REPORT

## XVI. COUNTY ADMINISTRATOR'S REPORT

## XVII. BOARD MEMBERS' REPORT

1. Supervisor Creed
2. Supervisor Perkins
3. Supervisor King
4. Supervisor Biggs
5. Supervisor DeMotts
6. Supervisor Sheppard
7. Supervisor Tuck

## XVIII. OTHER BUSINESS

## XIX. ADJOURNMENT

**FUTURE MEETINGS**

Adjourned Meeting
Monday, January 23, 2017
6:00 p.m. – Closed Meeting Items
7:15 Regular Agenda

Special Joint Meeting
with School Board
Monday, January 30, 2017
Time: TBD

Regular Meeting
Monday, February 13, 2017
6:00 p.m. – Closed Meeting Items
7:15 Regular Agenda