

CONSENT AGENDA

October 16, 2013

A. APPROVAL OF MINUTES

1. SUBJECT: APPROVAL OF MINUTES DATED APRIL 22, MAY 6 AND MAY 9, 2013

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB A.

B. APPROPRIATIONS AND TRANSFERS

1. SUBJECT: COMMONWEALTH'S ATTORNEY FORFEITED ASSET SHARING PROGRAM

**A-FY-14-
COMMONWEALTH'S ATTORNEY
FORFEITED ASSET SHARING PROGRAM**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

200	Commonwealth's Attorney	\$1,941
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>		
419104	Confiscations	\$1,941

Said resolution appropriates monies received as part of the Forfeited Asset Sharing Program from the Department of Criminal Justice Services.

ISSUE/PURPOSE: Forfeited Asset Sharing Program funds.

JUSTIFICATION: This money was seized from cases investigated by the Montgomery County Drug Task Force and prosecuted by the Commonwealth's Attorney office as a participant of the Department of Criminal Justice Services' Forfeited Asset Sharing program. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding.

2. **SUBJECT: FY 14 FIRE FUND ALLOCATION**

**A-FY-14-
FY 13 FIRE FUND ALLOCATION**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014 for the function and in the amount as follows:

23311 Fire Program Fund Distribution \$11,608

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205 Designated Fund Balance \$11,608

Said resolution appropriates funds received from the Fire Program Fund for use by volunteer fire departments.

ISSUE/PURPOSE: FY 14 Fire Program Fund Distribution.

JUSTIFICATION: Monies within the Fire Fund are provided by the Department of Fire Programs for the improvement of volunteer and salaried fire service operations in Counties, Cities and Towns. Funds are obtained from a 1% assessment levied by the state on insurance premiums. Monies provided to the County are distributed based on population in the unincorporated areas of the County that are served by each fire department. The population data is based on address points in each area as maintained in the County's GIS system. The distribution is as follows:

	Population	%	Allocation
Blacksburg	11,071	31.05%	\$3,604
Christiansburg	9,552	26.79%	\$3,110
Elliston	7,228	20.27%	\$2,352
Longshop/McCoy	1,962	5.50%	\$639
Riner	5,845	16.39%	\$1,903
	35,658		\$11,608

Funds can be used for fire service training and the purchase of fire-fighting equipment.

3. **SUBJECT: PARKS AND RECREATION DONATIONS**

**A-FY-14-
PARKS AND RECREATION
APPROPRIATION OF DONATIONS
FOR CAPITAL PROJECTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the County Capital Projects Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

700	Park Revitalization	\$7,500
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The source of funds for the foregoing appropriation is as follows:

Revenue Accounts:

416158	Donations	\$7,500
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Said resolution appropriates donated funds received for Parks and Recreation capital projects.

ISSUE/PURPOSE: Appropriation of Donated Funds.

JUSTIFICATION: The Parks and Recreation Department received a \$7,500 donation from JELD-WEN, Inc. (a window and door company) to help with the cost to build dugouts at Motor Mile Park. This resolution appropriates these funds for use by the department.

4. **SUBJECT: REASSESSMENT CARRYOVER FUNDS**

**A-FY-14-
REASSESSMENT
FY 13 CARRYOVER FUNDS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

153	Reassessment	\$610,000
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205	Designated Fund Balance	\$610,000
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Said resolution carries forward funds remaining at June 30, 2013 year end for the reassessment project.

ISSUE/PURPOSE: Reassessment project carryover.

JUSTIFICATION: This resolution carries forward the funds encumbered for the Reassessment contract as of June 30, 2013. This carry forward was not included in the previous encumbrance carry forward appropriation.

5. **SUBJECT: SHERIFF – RECOVERED COSTS**

**A-FY-14
SHERIFF
RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2014, for the function and in the amount as follows:

320 Sheriff County	\$7,963
321 Sheriff County	<u>\$1,000</u>
Total	\$8,963

The sources of the funds for the foregoing appropriation are as follows:

<u>Revenue Account</u>	
419108 Recovered Costs	\$7,454
419104 Confiscations	<u>\$1,509</u>
Total	\$8,963

Said resolution appropriates recovered costs and monies received from the Department of Criminal Justice Services Asset Forfeitures.

ISSUE/PURPOSE: Recovered costs and Asset forfeitures.

JUSTIFICATION: This resolution appropriates recovered cost revenue from reimbursements for:

National Forest Payments	\$3,096
Security at local events	\$1,216
Inmate Litter Pick-up	\$2,142
DARE Payments	<u>\$1,000</u>
Total Recovered Costs	\$7,454

The Sheriff's Office has a contract with the National Forest Service to provide extra patrol throughout the forest, including campsites and roads. This resolution appropriates \$3,096 in proceeds received under this contract.

The Sheriff also provides security services at local football and special sporting events. This resolution also appropriates \$1,216 in recovered costs for these services.

The Sheriff's office Inmate Litter Pick Up Program is funded in two ways. The Sheriff's office contracts with VDOT contractors to pick up litter along the Route 460 by-pass and is reimbursed for this work. The County-funded portion of the program focuses on other roads within the County. Litter is not collected by VDOT on these roads. This resolution appropriates funds received (\$2,142) from the VDOT contractor.

The DARE program is a drug awareness program that is provided at local schools. This resolution appropriates \$1,000 in donations provided by Walmart for this program.

This resolution also appropriates \$1,509 in monies seized in cases investigated by the Montgomery County Sheriff's Office and/or the Drug Task Force. These funds must be used for law enforcement purposes only and may not be used to supplant existing funding.

6. **SUBJECT: VIRGINIA JUVENILE COMMUNITY CRIME CONTROL ACT (VJCCCA) GRANT – TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before approval of this resolution is \$413,800)**

**A-FY-14-
VIRGINIA JUVENILE COMMUNITY CRIME
CONTROL ACT (VJCCCA) GRANT
TRANSFER FROM GENERAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:
950 General Contingencies (\$15,779)

TO:
520 VJCCCA \$15,779

Said resolution transfers funds from General Contingencies to correct an error in FY 14 approved budget related to the Virginia Juvenile Community Crime Control Act grant.

JUSTIFICATION: This resolution transfers funds from General Contingencies to correct an error in the FY 14 approved budget related to the VJCCCA funding.

The grant covers the Community Sentencing and In-home Confinement programs for at-risk youth.

7. **SUBJECT:** **CRAIGS CREEK ROAD VDOT REVENUE SHARING PROJECT TRANSFER FROM GENERAL CONTINGENCIES (Balance in General Contingencies before approval of this resolution is \$398,001)**

**A-FY-14-
CRAIGS CREEK ROAD
VDOT REVENUE SHARING PROJECT
TRANSFER FROM GENERAL CONTINGENCIES**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a transfer of appropriation is hereby authorized, as follows:

FROM:
950 General Contingencies (\$22,498)

TO:
930 VDOT Revenue Sharing \$22,498

Said resolution transfers appropriated funds from General Contingencies to VDOT Revenue Sharing for additional expenditures incurred by VDOT on the FY 10 Craig's Creek Road (SR 621) Project (VDOT Project # UPC 91587).

ISSUE/PURPOSE: Transfer of General Contingencies.

JUSTIFICATION: The Craig Creek Road (SR 621) revenue sharing project was funded over multiple fiscal years. The FY 06 portion of the project incurred additional expenditures above the project estimates which were paid for from the FY 10 appropriation of funds. Therefore, the remaining funds in the FY 10 project are not sufficient to cover the full amount of local funds due to VDOT to close out the project.

This additional appropriation of \$22,498 together with the remaining appropriation of \$73,789 will be paid to VDOT as the local required match and close out the Craig's Creek Road project(s).

C. ROADS

1. SUBJECT: ADD TO THE SECONDARY SYSTEM OF STATE HIGHWAYS –BLAIR STREET (SR 738)

**R-FY-14-
ADDITION TO VDOT'S SECONDARY SYSTEM OF STATE HIGHWAYS
BLAIR STREET (SR 738)
STERLING MANOR SUBDIVISION PHASE III**

WHEREAS, The street described below is shown on a plat in the Clerk's Office of the Circuit Court of Montgomery County; and

WHEREAS, The representative for the Virginia Department of Transportation has advised the Montgomery County Board of Supervisors that the street meet the requirements established by the Virginia Department of Transportation's Subdivision Street Requirements.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia requests the Virginia Department of Transportation to add the following street to the secondary system of state highways, pursuant to Section 33.1-229, Code of Virginia and the Department's Subdivision Street Requirements, after receiving a copy of this resolution and all outstanding fees and documents required of the developer:

ADDITION:

Subdivision: **Sterling Manor Phase III**

<u>Name of Street:</u>	<u>Length</u>
<u>Blair Street (SR 738)</u>	
From: Intersection of (SR 763)	
To: Intersection of (SR 751)	
Distance of:	0.58 miles
Recordation Reference: PB19, Page 2	
Right of Way width (feet) = 50'	

BE IT FURTHER RESOLVED, The Board guarantees a clear and unrestricted right-of-way of 50 feet, as described, and any necessary easements for cuts, fills, and drainage.

BE IT FURTHER RESOLVED, That a certified copy of this resolution be forwarded to the Residency Administrator for the Virginia Department of Transportation.

ISSUE/PURPOSE: Request VDOT to add Blair Street into the Secondary System of State Highways.

JUSTIFICATION: VDOT has informed the County that Blair Street within Sterling Manor Subdivision – Phase III is ready to be taken into the Secondary System of State Highways. See TAB **B** for a copy of a map outlining the street.

D. APPOINTMENTS

1. SUBJECT: AGENCY ON AGING-ALTERNATE APPOINTMENT-RAYMOND E. LYONS, JR.

**R-FY-14-
AGENCY ON AGING
APPOINT RAYMOND E. LYONS, JR.
AS ALTERNATE**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Raymond E. Lyons, Jr.** as an **alternate** to the **New River Valley Agency on Aging** effective October 1, 2013 and expiring September 30, 2014.

ISSUE/PURPOSE: Appoint Raymond E. Lyons, Jr. as an alternate to the NRV Agency on Aging.

JUSTIFICATION: The Interview Committee (Supervisor Jim Politis and Deputy County Administrator Carol Edmonds) interviewed Mr. Lyons on September 4, 2013 and recommended to the BoS that he be appointed as the alternate member on the NRV Agency on Aging.

2. SUBJECT: MONTGOMERY REGIONAL ECONOMIC DEVELOPMENT COMMISSION-APPOINT PATRICK BIXLER AS BLACKSBURG'S NON-ELECTED REPRESENTATIVE

**R-FY-14-
MONTGOMERY REGIONAL
ECONOMIC DEVELOPMENT COMMISSION
APPOINT PATRICK BIXLER
AS NON-ELECTED REPRESENTATIVE FOR
THE TOWN OF BLACKSBURG**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Patrick Bixler** to the **Montgomery Regional Economic Development Commission** as a non-elected representative of the Town of Blacksburg effective October 17, 2013 and expiring October 16, 2016.

ISSUE/PURPOSE: Appoint Patrick Bixler to the Montgomery Regional Economic Development Commission as a non-elected representative for the Town of Blacksburg.

JUSTIFICATION: See TAB C for a copy of a letter from the Town of Blacksburg advising that Blacksburg Town Council has recommended approval of Patrick Bixler as the Town's non-elected representative on the Montgomery Regional Economic Development Commission.