

**CONSENT AGENDA
NOVEMBER 12, 2009**

A. APPROVAL OF MINUTES

**1. SUBJECT: APPROVAL OF MINUTES DATED JULY 13
and JULY 27, 2009**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See TAB **B.**

B. APPROPRIATIONS AND TRANSFERS

**1. SUBJECT: CLERK OF CIRCUIT COURT
RECORD PRESERVATION GRANT**

**A-FY-10-
CLERK OF THE CIRCUIT COURT
RECORD PRESERVATION GRANT FUNDS**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010 for the function and in the amount as follows:

251	Clerk of the Circuit Court Grants	\$9,137
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The source of the funds for the foregoing appropriation is as follows:

Revenue Account

451205	Designated Fund Balance	\$9,137
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Said resolution appropriates Record Preservation Grant funds collected in FY 09 to be used in FY 10 for the Clerk of the Circuit Court.

ISSUE/ PURPOSE: Appropriate Record Preservation Grant.

JUSTIFICATION: The Clerk of the Circuit Court received but did not spend \$9,137 in record preservation grant funds in FY09. This resolution carries the funds into FY 10. These funds will be used to pay for the back-scanning of all old maps in the Clerk's Office.

2. SUBJECT: SHERIFF – RECOVERED

**A-FY-10-
SHERIFF
RECOVERED COSTS**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

320 Sheriff County \$21,003

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

419108 Recovered Costs \$21,003

Said resolution appropriates recovered costs for use by the Sheriff's department.

ISSUE/PURPOSE: Appropriate funds from Recovered Costs.

JUSTIFICATION: This resolution appropriates funds received for security services at area high schools (\$374), training reimbursements (\$25), and security services provided at Virginia Tech football games (\$20,604).

**3. SUBJECT: INTEROPERABLE EMERGENCY
COMMUNICATIONS GRANT**

**A-FY-10-
INTEROPERABLE EMERGENCY
COMMUNICATIONS GRANT PROGRAM**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2010, for the function and in the amount as follows:

911 Outside Agency Grants \$111,000

The source of the funds for the foregoing appropriation is as follows:

Revenue Account

02911 434401 Federal Grants \$111,000

Said resolution appropriates Federal grant funding from the 2008 Interoperable Emergency Communications Grant Program to support the radio needs assessment for the Regional 911 project.

ISSUE/ PURPOSE: 2008 Interoperable Emergency Communications Grant funds.

JUSTIFICATION: A federal grant in the amount of \$111,000 was awarded through the 2008 Interoperable Emergency Communications Grant Program for the radio communications needs assessment for the New River Valley. These funds will be used in support of the Regional 911 Communications Center project. No local match is required.

C. GRANTS

1. SUBJECT: INTEROPERABLE EMERGENCY COMMUNICATIONS GRANT

**R-FY-10-
INTEROPERABLE EMERGENCY
COMMUNICATIONS GRANT
911 REGIONAL COMMUNICATIONS CENTER PROJECT**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that F. Craig Meadows, County Administrator, is hereby authorized to execute for and on behalf of Montgomery County, a public entity established under the laws of the State of Virginia, any actions necessary for the purpose of obtaining federal financing assistance provided by the federal Department of Homeland Security and sub-granted through the State of Virginia.

ISSUE/PURPOSE: Authorizes the County Administrator to execute documents necessary for the Interoperable Emergency Communications Grant.

JUSTIFICATION: A federal grant in the amount of \$111,000 was awarded through the 2008 Interoperable Emergency Communications Grant Program for the radio communications needs assessment for the New River Valley. These funds will be used in support of the Regional 911 Communications Center project. A resolution authorizing a county designee to sign necessary grant documents is required once the federal grant is awarded.

D. BUDGET CALENDAR

**1. SUBJECT: AMENDMENT TO THE FY 2010-2011
BUDGET CALENDAR**

**R-FY-10-
AMENDMENT TO THE FY 2010-2011
BUDGET CALENDAR**

WHEREAS, The Board of Supervisors of Montgomery County, Virginia adopted the FY 2010-2011 Budget Calendar on September 14, 2009; and

WHEREAS, The Budget Calendar sets the date of November 6, 2009 as the date to issue budget working documents to divisions and agencies; and

WHEREAS, The condition of the local economy, the future local revenue forecast, and the knowledge of further state revenue reductions are significant factors that affect the FY 2010-2011 budget process; and

WHEREAS, Additional time is required to fully evaluate the impact of these factors on the revenue available for the FY 2010-2011 budget process.

NOW, THEREFORE BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the FY 2010-2011 Budget Calendar is hereby amended as follows:

- November 6, 2009 Cancel sending out budget working documents to divisions and external agencies.
- November 20, 2009 Budget working documents given to divisions and mailed to external agencies along with special instructions and guidelines.

Said resolution amends the 2010-2011 Budget Calendar.

ISSUE/PURPOSE: Amend the 2010-2011 Budget Calendar.

JUSTIFICATION: This resolution amends the budget calendar to move the date that the budget working documents will be released to county divisions and mailed to external agencies. Factors impacting the budget position of the County for FY 2010-2011 are under evaluation, pending additional information. Therefore, budget instructions will be issued two weeks later than planned.

E. UTILITY EASEMENT

**1. SUBJECT: AMERICAN ELECTRIC POWER
UTILITY EASEMENT REQUEST
COURTHOUSE PROPERTY**

**R-FY-10-
RESOLUTION GRANTING
APPALACHIAN POWER COMPANY A
UTILITY EASEMENT FOR THE RELOCATION OF UNDERGROUND
UTILITIES AT THE MONTGOMERY COUNTY COURTHOUSE**

BE IT RESOLVED, The Board of Supervisors of the County of Montgomery, Virginia hereby authorizes the conveyance of a right-of-way and easement across the Montgomery County Courthouse property owned by Montgomery County located at 1 East Main Street, Christiansburg, Virginia to Appalachian Power Company for the relocation of existing underground electric power lines.

BE IT FURTHER RESOLVED, That the Chair of the Board of Supervisors is hereby authorized to execute the above referenced right-of-way easement to Appalachian Power Company on behalf of the Board of Supervisors.

ISSUE/PURPOSE: Authorize the conveyance of a right-of-way and easement to APCO.

JUSTIFICATION: APCO has requested conveyance of a right-of-way and easement for the relocation of existing underground electric power lines at the Montgomery County Courthouse. See TAB C for a copy of APCO's agreement.

F. EMERGENCY OPERATIONS PLAN

1. SUBJECT: NATIONAL INCIDENT MANAGEMENT SYSTEMS

**R-FY-10-
RESOLUTION ADOPTING THE
NATIONAL INCIDENT MANAGEMENT PLAN**

WHEREAS, At the request of the President, the Department of Homeland Security has developed the National Incident Management System (NIMS) for the purpose of unifying and coordinating all emergency responders' efforts during disasters; and

WHEREAS, The Department of Homeland Security has directed all Federal, State, Territorial, Tribal, and Local entities involved in emergency response to adopt NIMS; and

WHEREAS, The Governor of the Commonwealth of Virginia has similarly endorsed NIMS by proclaiming it the official basis for management of incident response in Virginia; and

WHEREAS, The NIMS will enable responders at all levels to work together more effectively and efficiently to manage domestic incidents no matter what the cause, size or complexity, including catastrophic acts of terrorism and natural disaster; and

WHEREAS, Montgomery County Department of Emergency Services currently uses the Incident Command System (ICS) as referred to in NIMS; and

WHEREAS, Montgomery County Department of Emergency Services recognizes the need for a single Incident Management System to be used by all local agencies and disciplines.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Montgomery, Virginia hereby adopts the National Incident Management System Plan.

BE IT FURTHER RESOLVED, That this system will be used by the Montgomery County Department of Emergency Services for all incidents and drills, taught in all training courses, and reflected in all emergency mitigation, preparedness, response and recovery plans and programs.

Adopted this 12th day of November, 2009.

ISSUE/PURPOSE: Adopt the National Incident Management System Plan.

2. SUBJECT: MONTGOMERY COUNTY EMERGENCY OPERATIONS PLAN

**R-FY-10-
RESOLUTION ADOPTING
MONTGOMERY COUNTY'S
EMERGENCY OPERATIONS PLAN**

WHEREAS, The Board of Supervisors of Montgomery County, Virginia recognizes the need to prepare for, respond to, and recover from natural and manmade disasters; and

WHEREAS, Montgomery County has a responsibility to provide for the safety and well being of its citizens and visitors; and

WHEREAS, Montgomery County has established the County Administrator as the Director of Emergency Services and the Emergency Services Coordinator as the Coordinator of Emergency Services; and

WHEREAS, Montgomery County Department of Emergency Services recognizes the need for an Emergency Services Plan for Montgomery County.

NOW, THEREFORE, BE IT RESOLVED, That the Board of Supervisors of the County of Montgomery, Virginia hereby adopts the Emergency Operations Plan for Montgomery County dated November 2009.

BE IT FURTHER RESOLVED, By the Board of Supervisors that the Director of Emergency Services, or his/her designee, are tasked and authorized to maintain and revise as necessary this document over the next four (4) year period or until such time be ordered to come before this board.

Adopted this 12th day of November, 2009.

ISSUE/PURPOSE: Adopt an Emergency Operations Plan.

JUSTIFICATION: This resolution formally adopts an Emergency Operations Plan for Montgomery County as required by Sections 44-146.13 to 44-146.29:2 of the Commonwealth of Virginia Emergency Services and Disaster Laws of 2000, as amended. See TAB **D** for a copy of the Table of Contents and Executive Summary for the Emergency Operations Plan for Montgomery County.

A copy of the full Emergency Operations Plan can be viewed at the following link:
http://www.montva.com/departments/emergency/downloads/2009_eop.pdf

G. APPOINTMENTS

1. SUBJECT: WESTERN VIRGINIA REGIONAL JAIL AUTHORITY APPOINTMENTS

**R-FY-10-
APPOINTMENTS
WESTERN VIRGINIA REGIONAL JAIL AUTHORITY**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby reappoints the following individuals to the Western Virginia Regional Jail Authority effective January 1, 2010 and expiring December 31, 2010:

Sheriff Tommy Whitt	Captain Robert L. Hall (alternate)
Doug Marrs, Board of Supervisors	Gary D. Creed (alternate)
F. Craig Meadows, Staff Member	L. Carol Edmonds (alternate)

BE IT FURTHER RESOLVED, That employees appointed to boards/commissions/authorities as a representative for Montgomery County, such appointment is contingent upon their continued employment with the County and that any such termination or resignation from employment would also constitute a voluntary resignation from such board/commission/authority.

BE IT FURTHER RESOLVED, The expiration of a Board of Supervisors term in office, shall constitute a voluntary resignation from any board/commission/authority appointment as a representative of Montgomery County.

BE IT FURTHER RESOLVED, That all annual appointments to the Western Virginia Regional Jail Authority shall be made by the Board prior to January 1 of the effective year.

ISSUE/PURPOSE: Make annual appointment/reappointments to the Western Virginia Regional Jail Authority.

JUSTIFICATION: Appointments/reappointments to the Western Virginia Regional Jail Authority will be effective January 1, 2010. They are listed on the Board's agenda for this meeting so the appointees will have time to take the Oath of Office prior to the WVRJA's first meeting in January.