

**A G E N D A**

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY  
Regular Meeting  
County Administration Conference Room  
Montgomery County Government Center  
January 5, 2009  
7:00 P.M.**

- I. CALL TO ORDER**
- II. DETERMINATION OF QUORUM**
- III. PUBLIC ADDRESS SESSION**
- IV. CONSENT AGENDA**
- V. NEW BUSINESS**
  - A. Review and Approval of Temporary or Construction Water/Sewer Service Policy
  - B. Use of Board Designated Funds for Fluoridation System Equipment
  - C. Customer Request for Reduction in Facility Fee Payment
- VI. FINANCIAL REPORT**
- VII. DIRECTOR'S REPORT**
- VIII. AUTHORITY MEMBERS' REPORT**
- IX. ADJOURNMENT**

**TO:** PSA Board of Directors  
**FROM:** Robert C. (Bob) Fronk, PSA Director  
**DATE:** December 31, 2008

**SUBJECT:** **AGENDA REPORT - PSA REGULAR MEETING – JANUARY 5, 2009**

**I. CALL TO ORDER**

The Chair will call this meeting to order.

**II. DETERMINATION OF QUORUM**

The Chair will determine if a quorum is present.

**III. PUBLIC ADDRESS SESSION**

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

**IV. CONSENT AGENDA**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated January 5, 2009.

**V. NEW BUSINESS**

**A. SUBJECT: REVIEW AND APPROVAL OF  
TEMPORARY OR CONSTRUCTION WATER/  
SEWER SERVICE POLICY**

**R09-01-2  
RESOLUTION APPROVING  
TEMPORARY OR CONSTRUCTION  
WATER/SEWER SERVICE POLICY**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the temporary or construction water/sewer service policy; and, that the Director is authorized to implement the policy immediately.

ISSUE/PURPOSE: To establish a policy for temporary or construction water service.

JUSTIFICATION:

At the last meeting, the Board requested that the Director and Attorney prepare a policy for temporary/construction water service. See Item 3.

**B. SUBJECT:**

**USE OF BOARD DESIGNATED RESERVE FUNDS FOR PURCHASE OF FLUORIDATION SYSTEM EQUIPMENT**

**R09-01-3**

**RESOLUTION AUTHORIZING DIRECTOR TO USE BOARD DESIGNATED RESERVE FUNDS FOR PURCHASE OF FLUORIDATION SYSTEM EQUIPMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby authorizes the Director to use Board Designated Reserve Funds for the purchase of fluoridation system equipment, in an amount not to exceed \$10,000; and that invoices will be submitted to the Virginia Department of Health for reimbursement to the Reserve Fund account.

ISSUE/PURPOSE:

To purchase fluoridation system equipment in an amount not to exceed \$10,000 for reimbursement by the Virginia Department of Health.

JUSTIFICATION:

The Virginia Department of Health, Division of Dental Health, approved a grant, in an amount of \$10,000 for fluoridation system equipment. The Health Department will reimburse the PSA for actual expenditures as a result of the purchase of specified equipment. The PSA approved an agreement with the Department of Health at their November 3, 2008 meeting for this purchase. It may be necessary to make vendor payments from PSA funds while awaiting reimbursements in order to insure timely payments to avoid penalties.

**C. SUBJECT:**

**CUSTOMER REQUEST FOR REDUCTION IN FACILITY FEE PAYMENT**

This item is being presented for review and discussion. See Item 4.

**VI. FINANCIAL REPORT**

The financial report for period ending December 31, 2008 will be presented for review and discussion.

**VII. DIRECTOR'S REPORT**

The Director's report will be presented at this time. See Item 5.

**VIII. AUTHORITY MEMBERS' REPORT**

1. Member Muffo
2. Member Creed
3. Member Perkins
4. Member Brown
5. Member Marrs
6. Member Biggs
7. Member Politis

**IX. ADJOURNMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for February 2, 2009.

**CONSENT AGENDA**  
**January 5, 2009**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
DECEMBER 1, 2008**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See Item 1.

**B. EASEMENTS/DEEDS**

**1. SUBJECT: RESOLUTION APPROVING DEED OF  
EASEMENT – P & G VENTURES, LLC -  
MID-COUNTY SANITARY SEWER  
RELOCATION PROJECT**

**R09-01-1  
SEWER LINE EASEMENT  
P & G VENTURES, LLC  
MID-COUNTY SANITARY SEWER RELOCATION PROJECT**

**PROPOSED RESOLUTION:**

BE IT RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the proposed Deed of Easement from P & G Ventures, LLC, conveying a 4870.6 square foot permanent public sewer easement to the Montgomery County Public Service Authority for the purpose of locating a sewer line on property identified as Tax Map No. 067-A161 located in the Shawsville Magisterial District of the County of Montgomery in conjunction with the Mid-County Sanitary Sewer Relocation Project. The Deed of Easement is hereby attached and made a part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Deed of Easement for the purpose of acknowledging acceptance of the Easement on behalf of the Board of Directors of the Montgomery County Public Service Authority.

ISSUE/PURPOSE: Acceptance of public sewer easement for relocation of a sewer line for the Mid-County Sanitary Sewer Project. See Item 2.

JUSTIFICATION: This sewer easement is necessary to proceed with this project.