

**A G E N D A**

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY  
Regular Meeting  
County Administration Conference Room  
Montgomery County Government Center  
February 2, 2009  
7:00 P.M.**

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. ELECTION OF OFFICERS**

- A. Election of Chair
- B. Election of Vice Chair
- C. Election of Secretary-Treasurer

**IV. PUBLIC ADDRESS SESSION**

**V. CONSENT AGENDA**

**VI. NEW BUSINESS**

- A. Use of Board Designated Reserve Funds for the Mid-County Sanitary Sewer Project
- B. Commitment of Funds – Route 114/New River Bridge Casings

**VII. FINANCIAL REPORT**

**VIII. DIRECTOR'S REPORT**

**IX. AUTHORITY MEMBERS' REPORT**

**X. ADJOURNMENT**

**TO:** PSA Board of Directors  
**FROM:** Robert C. (Bob) Fronk, PSA Director  
**DATE:** January 30, 2009

**SUBJECT:** **AGENDA REPORT - PSA REGULAR MEETING – FEBRUARY 2, 2009**

**I. CALL TO ORDER**

The Chair will call this meeting to order.

**II. DETERMINATION OF QUORUM**

The Chair will determine if a quorum is present.

**III. ELECTION OF OFFICERS**

At this time, the chair will be turned over to the PSA Director for the election of the Chair position.

**A. SUBJECT: ELECTION OF CHAIR**

**R09-02-1  
RESOLUTION APPROVING  
ELECTION OF CHAIR**

PROPOSED RESOLUTION:

BE IT RESOLVED, that \_\_\_\_\_ be and hereby is, elected Chair of the Montgomery County Public Service Authority until term expiration date of February 17, 2010, or until the election of their successor.

ISSUE/PURPOSE: The election of Chair is conducted at the regular meeting in February of each year. See Item 1 for procedures.

The meeting will be turned over to the newly elected Chair to conduct the remainder of this PSA meeting.

**B. SUBJECT: ELECTION OF VICE CHAIR**

**R09-02-2  
RESOLUTION APPROVING  
ELECTION OF VICE CHAIR**

PROPOSED RESOLUTION:

BE IT RESOLVED, that \_\_\_\_\_ be and hereby is, elected Vice Chair of the Montgomery County Public Service Authority until term expiration date of February 17, 2010, or until the election of their successor.

ISSUE/PURPOSE:

The Vice Chair is elected and term of office established by the same process as the Chair. See Item 1 for procedures.

**C. SUBJECT:**

**ELECTION OF SECRETARY-TREASURER**

**R09-02-3  
RESOLUTION APPROVING  
ELECTION OF SECRETARY-TREASURER**

PROPOSED RESOLUTION:

BE IT RESOLVED, that \_\_\_\_\_ be and hereby is, elected Secretary-Treasurer of the Montgomery County Public Service Authority until term expiration date of February 17, 2010, or until the election of their successor.

ISSUE/PURPOSE:

The Secretary-Treasurer is elected and term of office established by the same procedure as the Chair and Vice Chair. See Item 1 for procedures.

**IV. PUBLIC ADDRESS SESSION**

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

**V. CONSENT AGENDA**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated February 2, 2009.

**VI. NEW BUSINESS**

**A. SUBJECT:**

**USE OF BOARD DESIGNATED FUNDS FOR THE MID-COUNTY SANITARY SEWER PROJECT**

**R09-02-4  
RESOLUTION AUTHORIZING DIRECTOR TO USE BOARD  
DESIGNATED RESERVE FUNDS FOR THE MID-COUNTY  
SANITARY SEWER PROJECT – AMOUNT NOT TO EXCEED \$50,365**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby authorizes the Director to use Board Designated Reserve Funds for the Mid-County Sanitary Sewer Project, in an amount not to exceed \$50,365.00; and, that invoices will be submitted to the Virginia Department of Transportation for reimbursement to the Reserve Fund account.

ISSUE/PURPOSE: To make payments to the contractor for work accomplished on the Mid-County Sanitary Sewer Project.

JUSTIFICATION: The Virginia Department of Transportation (VDOT) committed \$50,365.00 toward the Mid-County Sanitary Sewer Project. VDOT will reimburse the PSA for actual expenditures. It may be necessary to make payments from PSA funds in order to insure timely payments to avoid penalties.

**B. SUBJECT: COMMITMENT OF FUNDS – ROUTE 114/NEW RIVER BRIDGE CASINGS**

**R09-02-5**

**RESOLUTION APPROVING COMMITMENT OF \$12,500 TO VDOT FOR THE ROUTE 114/NEW RIVER BRIDGE CASINGS**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby commits a total of \$12,500 to the Virginia Department of Highways for the Route 114/New River Bridge Casing Project; and, that payment would not be due until completion of the construction.

ISSUE/PURPOSE: For installation of casings in order to facilitate future pipe lines across the bridge.

JUSTIFICATION: It is estimated that the project cost would be \$75,000.00 and would be split between interested parties. Pulaski County and the Blacksburg-Christiansburg-VPI Water Authority have agreed to provide \$25,000 each. Pepper's Ferry Regional Wastewater Authority is considering funding \$12,500.00, leaving a balance of \$12,500.00 that the Public Service Authority may commit. VDOT needs a commitment for the total \$75,000.00 for design purposes within the next 30 to 60 days. Payment to VDOT would not be due until completion of the project scheduled for 2011 or 2012. It is proposed that the funds be deposited into the Board Designated Reserve Account over the next two years (FY10 & FY 11) at \$6,250 per year.

## **VII. FINANCIAL REPORT**

The financial report for period ending January 31, 2009 will be presented for review and discussion.

**VIII. DIRECTOR'S REPORT**

The Director's report will be presented at this time. See Item 3.

**IX. AUTHORITY MEMBERS' REPORT**

1. Member Muffo
2. Member Creed
3. Member Perkins
4. Member Brown
5. Member Marris
6. Member Biggs
7. Member Politis

**X. ADJOURNMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for March 2, 2009.

**CONSENT AGENDA**  
**February 2, 2009**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
JANUARY 5, 2009**

**ISSUE/PURPOSE:** The above listed minutes are before the  
Board for approval. See Item   2  .