

**A G E N D A**

**MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY  
Regular Meeting  
County Administration Conference Room  
Montgomery County Government Center  
Monday, December 7, 2009  
7:00 P.M.**

**I. CALL TO ORDER**

**II. DETERMINATION OF QUORUM**

**III. DELEGATION**

- A. Representatives from VACo Risk Management Programs

**IV. PUBLIC ADDRESS SESSION**

**V. CONSENT AGENDA**

**VI. FINANCIAL REPORT**

**VII. DIRECTOR'S REPORT**

**VIII. AUTHORITY MEMBERS' REPORT**

**IX. INTO CLOSED MEETING**

Section 2.2-3711

- (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

**X. OUT OF CLOSED MEETING**

**XI. CERTIFICATION OF CLOSED MEETING**

**XII. ADJOURNMENT**

**TO:** PSA Board of Directors  
**FROM:** Robert C. (Bob) Fronk, PSA Director  
**DATE:** December 4, 2009  
**SUBJECT:** **AGENDA REPORT - PSA REGULAR MEETING – DECEMBER 7, 2009**

**I. CALL TO ORDER**

The Chair will call this meeting to order.

**II. DETERMINATION OF QUORUM**

The Chair will determine if a quorum is present.

**III. DELEGATION**

A. Representatives from VACo Risk Management Programs

Representatives from VACo Risk Management Programs will discuss claim's handling options and associated fees. See Item 3.

**IV. PUBLIC ADDRESS SESSION**

The Chair will ask if there are any comments from the public. Each person will be allowed five minutes to address the Board.

**V. CONSENT AGENDA**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated December 7, 2009.

**VI. FINANCIAL REPORT**

The financial report for period ending November 30, 2009 will be presented for review and discussion. See Item 4.

**VII. DIRECTOR'S REPORT**

The Director's report will be presented at this time. See Item 5.

**VIII. AUTHORITY MEMBERS' REPORT**

1. Member Muffo
2. Member Politis
3. Member Perkins
4. Member Brown
5. Member Marrs
6. Member Biggs
7. Member Creed

**IX. INTO CLOSED MEETING**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for discussion of the following:

- Section 2.2-3711                      (1)      Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body
1.      Personnel

**X. OUT OF CLOSED MEETING**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

**XI. CERTIFICATION OF CLOSED MEETING**

PROPOSED RESOLUTION:

WHEREAS, the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

## **XII. ADJOURNMENT**

PROPOSED RESOLUTION:

BE IT RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for Monday, January 4, 2010.

**CONSENT AGENDA  
December 7, 2009**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
NOVEMBER 2, 2009**

ISSUE/PURPOSE: The above listed minutes are before the Board for approval. See Item 1.

**B. EASEMENTS/DEEDS**

**1. SUBJECT: ACCEPTANCE OF ELLISTON-SHAWSVILLE  
ELEMENTARY SCHOOL PROJECT  
WATER FACILITIES CHATTEL DEED**

**R09-12-1  
RESOLUTION ACCEPTING ELLISTON-SHAWSVILLE  
ELEMENTARY SCHOOL PROJECT WATER FACILITIES  
CHATTEL DEED**

BE IT RESOLVED, by the Board of Directors of the Montgomery County Public Service Authority, that the Board of Directors hereby agree to accept the Chattel Deed for the Elliston-Shawsville Elementary School Project water facilities; and, that said Chattel Deed provides fee simple transfer of the constructed water lines, valves, fittings, laterals, connections, and any and all other equipment and appurtenances to the Montgomery County Public Service Authority. The Chattel Deed is hereby attached and made part of this Resolution by reference.

BE IT FURTHER RESOLVED, that the Chair of the Montgomery County Public Service Authority is hereby authorized to sign the above referenced Chattel Deed for the purpose of acknowledging acceptance of the Deed on behalf of the Directors of the Montgomery County Public Service Authority.

ISSUE/PURPOSE: Acceptance of chattel deed for operation and maintenance of the water system to serve the Elliston-Shawsville Elementary School.

JUSTIFICATION: Chattel deed transfers ownership of the water assets to the Montgomery County Public Service Authority for operation and maintenance. See Item 2.