

**AT A SPECIAL MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 14<sup>TH</sup> DAY OF OCTOBER 2008, 5:45 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

<b>PRESENT:</b>	Gary Creed	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Doug Marrs	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Marty McMahan	-County Attorney
	Malvin Wells	-Planning Commission
<b>ABSENT:</b>	James Politis	-Chair

**CALL TO ORDER**

Vice Chair Creed called the meeting to order and determined that a quorum was present.

**REVIEW AND APPROVAL OF POLICY PERTAINING TO PAYMENT OF FACILITY FEES**

**R08-10-14-1  
RESOLUTION APPROVING POLICY REGARDING  
PAYMENT OF FACILITY FEES**

On a motion by John Muffo, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the following revision to the policy relating to payment of facility fees; and, that the Director is authorized to implement the policy immediately:

Twenty-five (25) percent of the water and/or sewer facility fees for all lots shall be paid at the time of plat/plan approval. Seventy-five (75) percent of the facility fee shall be paid prior to issuance of a building permit or water use for the lot. When the facility fee is increased, the developer/applicant may pay the remaining seventy-five (75) percent of the prior fee within one (1) year after the effective date of the new fee. Thereafter, the remaining seventy-five (75) percent shall be based upon the fee in existence at the time the balance is paid.

The balance of the facility fee shall be paid within five (5) years of the plat/plan approval. Thereafter, the Authority is not obligated to reserve water and/or sewer capacity, and connection to the Authority's water and/or sewer facilities shall only be allowed if capacity exists in the Authority's water and/or sewer facilities.

The vote on the foregoing motion is as follows:

<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>
John Muffo		James Politis
Annette Perkins		
William Brown		

Doug Marrs  
Mary Biggs  
Gary Creed

**R08-10-14-2  
RESOLUTION TO REVIEW POLICY PERTAINING TO  
PAYMENT OF FACILITY FEES**

On a motion by Mary Biggs, seconded by Doug Marrs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby requests the Director to present a report to the Board in six months concerning the new policy pertaining to payment of facility fees.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		James Politis
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**REVIEW AND APPROVAL OF POLICY RELATIVE TO OFF-SITE EXTENSION AND  
OVERSIZED LINE CREDIT**

On a motion by Annette Perkins, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby defers the review and approval of the policy relative to off-site extension and oversized line credit; until the next PSA meeting of November 3, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		James Politis
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		

**ADJOURNMENT**

On a motion by Annette Perkins, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for November 3, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		James Politis
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
Gary Creed		