

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY,
HELD ON THE 3RD DAY OF NOVEMBER 2008, 7:00 P.M., COUNTY ADMINISTRATION
CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG,
VIRGINIA:**

PRESENT:	James Politis	-Chair
	Gary Creed	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	William Brown	-Member
	Doug Marris	-Member
	Robert C. Fronk	-PSA Director
	Marty McMahon	-County Attorney
	Malvin Wells	-Planning Commission
ABSENT:	Annette Perkins	-Member
	John Muffo	-Member

CALL TO ORDER

Chair Politis called the meeting to order and determined that a quorum was present.

ADDENDUM

On a motion by Gary Creed, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby adds the following item to the agenda of this regular meeting of November 3, 2008, under New Business, Item A:

APPROVAL OF MEMORANDUM OF AGREEMENT DATED SEPTEMBER 25, 2008, BY AND BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY – GRANT FUNDING FOR FLUORIDATION EQUIPMENT

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		John Muffo
William Brown		Annette Perkins
Doug Marris		
Mary Biggs		
James Politis		

PUBLIC ADDRESS SESSION

There were no comments from the public.

CONSENT AGENDA

On a motion by Gary Creed, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated November 3, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		John Muffo
William Brown		Annette Perkins
Doug Marrs		
Mary Biggs		
James Politis		

APPROVAL OF MINUTES

On a motion by Gary Creed, seconded by William Brown, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated October 6, 2008 and October 14, 2008.

REVIEW AND APPROVAL OF POLICY RELATIVE TO OFF-SITE EXTENSION AND OVERSIZED LINE CREDIT

On a motion by Mary Biggs, seconded by Gary Creed, and carried; IT WAS RESOLVED, that the Public Service Authority hereby requests that the Director and County Attorney update the policy with changes discussed at this meeting, and bring back for review and approval at the next meeting of December 1, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		John Muffo
William Brown		Annette Perkins
Doug Marrs		
Mary Biggs		
James Politis		

APPROVAL OF MEMORANDUM OF AGREEMENT DATED SEPTEMBER 25, 2008 BY AND BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY – GRANT FUNDING FOR FLUORIDATION EQUIPMENT

R08-11-1 RESOLUTION APPROVING MEMORANDUM OF AGREEMENT DATED SEPTEMBER 25, 2008 BY AND BETWEEN THE VIRGINIA DEPARTMENT OF HEALTH AND THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY FOR FLUORIDATION EQUIPMENT IN AN AMOUNT OF \$10,000

On a motion by Gary Creed, seconded by Doug Marrs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Memorandum of Agreement dated September 25, 2008 by and between the Virginia Department of Health and the Montgomery County Public Service Authority for fluoridation equipment, in an amount of \$10,000; and, that the Chair is authorized to execute said agreement on behalf of the Authority.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		John Muffo
William Brown		Annette Perkins
Doug Marrs		
Mary Biggs		
James Politis		

FINANCIAL REPORT

The Financial Report for period ending October 31, 2008 was presented for review and discussion.

DIRECTOR'S REPORT

The Director discussed the following items:

1. Monthly Activities Report
The October 2008 report was presented for review and discussion.
2. Plum Creek Water System Loss Study
PSA staff is continuing with the water loss study in the Plum Creek water system. Staff is isolating sections of the water line and checking for pressure drop to determine if there are leaks within the test section. This procedure has identified several sections with considerable leaks. The maintenance crew has repaired several significant leaks and is excavating other sections with identified leaks.
3. Virginia Health Department Fluoridation Grant
The PSA received the agreement form from the Virginia Department of Health for the \$10,000 grant to purchase fluoridation equipment for the Riner water system to replace the aged equipment currently in operation.
The grant payments are for reimbursements of equipment purchases. This process may require the PSA to use current budget funds to purchase the equipment and then reimburse the funds after receipt of the grant payments.
4. Rural Development Loans / Grants
On October 23, 2008 the Director met with Mr. Travis Jackson to discuss the current availability of USDA Rural Development (RD) loans and grants. Mr. Jackson indicated that funding has been provided to RD for the current fiscal year (Oct. 1, 2008 to Oct. 1, 2009) for public infrastructure improvements. The loan interest is currently 2.75% and the cap on grants is \$1,000,000.
5. First Quarter Fiscal Year 2009 Cash Balance Graph
The Director presented a graph of total water and sewer accounts cash balances for all workdays from July 1, 2008 to October 1, 2008.
6. First Quarter Fiscal Year 2009 Water Purchase to Sales Comparisons
The Director presented water purchase to sales comparisons for the period from July 1, 2008 to September 30, 2008.
7. Closing of Department of Environmental Quality (DEQ) Engineering Office
The PSA was recently notified that due to the State of Virginia budget shortfall, the DEQ is closing its engineering offices that perform reviews of wastewater facility designs. The utility providers will now be required to perform these reviews or allow the consulting engineers certify their own designs.
8. Fair and Accurate Credit Transaction Act
This act and required program (Identity Theft Prevention Program) were presented during the October 6, 2008 regular meeting. The FTC had set a deadline of November 3, 2008 for enactment of the program.
The PSA became aware of the program and enactment deadline at the end of August 2008. During the last week of October 2008, the FTC extended the enactment deadline till May 1, 2009. The PSA will use the additional time to refine the program document and present to the Board of Directors for approval in the spring of 2009.

AUTHORITY MEMBERS' REPORT

There were no reports.

The vote on the foregoing motion is as follows:

AYE

Gary Creed
William Brown
Doug Marrs
Mary Biggs
James Politis

NAY

ABSENT

John Muffo
Annette Perkins

ADJOURNMENT

On a motion by Gary Creed, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority does hereby adjourn to the next meeting scheduled for December 1, 2008.

The vote on the foregoing motion is as follows:

AYE

Gary Creed
William Brown
Doug Marrs
Mary Biggs
James Politis

NAY

ABSENT

John Muffo
Annette Perkins