

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 1ST DAY OF DECEMBER 2008, 7:00 P.M., COUNTY ADMINISTRATION CONFERENCE ROOM, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:	James Politis	-Chair
	Mary Biggs	-Secretary-Treasurer
	Annette Perkins	-Member
	John Muffo	-Member
	William Brown	-Member
	Doug MARRS	-Member
	Robert C. Fronk	-PSA Director
	Linda Pendleton	-Senior Program Assistant
	Marty McMahan	-County Attorney
	Malvin Wells	-Planning Commission
ABSENT:	Gary Creed	-Vice Chair

CALL TO ORDER

Chair Politis called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

Kim and Rodney Martin addressed the Board concerning a high water bill they received. They are building a home on Salisbury Lane in Riner, Virginia. Their last bill was for 18,000 gallons of water, and they stated that there is no way that amount of water was used by them. They stated that there was a possibility that someone could have been taking water from their residence. They asked the Authority to give them an adjustment.

CONSENT AGENDA

On a motion by William Brown, seconded by Doug MARRS, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated December 1, 2008.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		
William Brown		
Doug MARRS		
Mary Biggs		
James Politis		

APPROVAL OF MINUTES

On a motion by William Brown, seconded by Doug MARRS, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the minutes dated November 3, 2008.

REVIEW AND APPROVAL OF POLICY RELATIVE TO OFF-SITE EXTENSION AND OVERSIZED LINE CREDIT

RO8-12-1
RESOLUTION APPROVING POLICY RELATIVE TO
OFF-SITE EXTENSION AND OVERSIZED LINE CREDIT

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the following policy relating to off-site extension and oversized line credit; and, that the Director is authorized to implement the policy immediately:

Off-Site Extension and Oversized Line Credit Policy

Credits may be allowed against the facility fee for off-site extensions in excess of three hundred (300) feet and/or line size in excess of minimum size required by the Authority. For extensions within a public right-of-way or easement adjacent to the Developer's property, credit against the facility fee will only be allowed for line size in excess of the minimum diameter required by the Authority. No credit will be allowed where a line size greater than the minimum is required to adequately serve the Developer's property. Credits will be based upon recent bids for construction or reasonable estimates of similar water and/or sewer facilities.

Credit will be limited to one-quarter of the water and/or sewer facility fees assessed for the Developer's buildings/facilities being connected to the off-site extension or oversized lines provided facility fee funds are not needed to make required off-site improvements or to purchase capacity in order to provide service to the Developer's property. Credits shall only be allowed for the Developer's buildings/facilities which are connected to the off-site extension or oversized lines within three (3) years of acceptance of the facilities by the Authority. Credits shall only be allowed against facility fees for the type of facilities constructed such that sewer facility fees credits shall not be allowed for water extensions or oversized lines and water facility fees credits shall not be allowed for sewer extensions or oversized lines.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		

FINANCIAL REPORT

The Financial Report for period ending November 30, 2008 was presented for review and discussion.

DIRECTOR'S REPORT

The Director discussed the following items:

1. Monthly Activities Report
The November 2008 report was presented for review and discussion.
2. Industrial Sewer Discharge Permit Re-Issuance
The first permit of the single industrial user on the Elliston-Lafayette system expires December 1, 2008, and their second permit will be issued on December 2, 2008 for a five-year period.
3. Mid-County Sewer Replacement Project
This project is moving towards contract award. The property owner has agreed to grant an easement and allow access through his property from Route 460. Formal commitment of or actual funding from VDOT is still pending and once received the contract will be awarded.

4. The Preserve at Walnut Creek
This is the third phase of the Walnut Creek development. This phase is being separated into several sections with the first section of 20 lots approved during the third week of November. The developer paid 25% of the sewer facility fees upfront.
5. Bruce Jones' Retirement Party
The PSA held a retirement party on November 12, 2008 for Bruce Jones to celebrate his 33 years of service and pending retirement. Bruce expressed his gratitude for the party and gifts in a card. He was most appreciative of the Board Members that attended. Bruce's last day of work was November 25, 2008.
6. Sewer Department Reassignments
With Bruce Jones' retirement, Donnie Fleet, previously the operator in charge at Shawsville, advanced to the Wastewater Manager; Daniel Givens previously operator 3 at Elliston-Lafayette Sewage Treatment Plant (STP) advanced to operator in charge at Elliston-Lafayette STP; Randy Fulcher previously operator 3 at Elliston-Lafayette STP advanced to operator in charge at Shawsville, and a new hire, David Polan, Utility Operator Trainee/Maintenance Worker, started on December 1, 2008.
7. New River Valley Unwired Contract Modification
The PSA is working with NRV Unwired on a contract modification to allow them to install an antenna on the Lafayette water storage tank. An antenna at this location would provide internet service to the Elliston Fire Station, Elliston-Lafayette STP and possibly the Shawsville STP. The contract modification includes a service for SCADA at each antenna site, user accounts for the Elliston-Lafayette STP, Riner STP, Shawsville STP and Mid-County Shop along with a cost sharing for the SCADA equipment at the Riner water storage tank.
8. APCO Electric Rate Increase
The PSA was notified by Memo dated November 18, 2008 that APCo's request and subsequent billing for a 23.9% increase in May 2008 was reduced by the State Corporation Commission (SCC) to 19% on November 17, 2008. APCo was directed by the SCC to refund the difference back to the ratepayers.
9. The Director informed the Board that he had a CD on Liquid Assets concerning water/wastewater industries that was very informative, and would be glad to share it with the members.
10. Two-Way Radio recently installed a radio transmitter on the Plum Creek water tank for the Sheriff's Department.
11. Virginia Water and Wastewater Rate Report
The Director presented copies of the "20th Annual Virginia Water and Wastewater Rate Report 2008" by Draper Aden Associates and summaries of the water and wastewater reports sorted by number of customers and residential rates for 5,000 gallons per month.

AUTHORITY MEMBERS' REPORT

There were no reports from Members.

REQUEST BY KIM AND RODNEY MARTIN

R08-12-2 RESOLUTION APPROVING ADJUSTMENT ON KIM AND RODNEY MARTIN'S WATER BILL

On a motion by William Brown, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby authorizes the Director to adjust Kim and Rodney Martin's water bill according to the current leak adjustment policy, provided that the temporary water service is secured to prevent additional high water use; and, that the Director and County Attorney are to prepare a temporary/construction water service policy for review at the next Public Service Authority meeting.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		

ADJOURNMENT

On a motion by William Brown, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby adjourns to the next meeting scheduled for January 5, 2009.

The vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
John Muffo		Gary Creed
Annette Perkins		
William Brown		
Doug Marrs		
Mary Biggs		
James Politis		