

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 2nd DAY OF JUNE 2014, 7:00 P.M., MULTI-PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:	William Brown	-Chair
	Christopher Tuck	-Vice Chair
	Mary Biggs	-Secretary-Treasurer
	Todd King	-Member
	Matthew Gabriele	-Member
	Gary Creed	-Member
	Robert C. Fronk	-PSA Director
	Karri Cridlin	-Secretary to PSA Board
	Craig Meadows	-County Administrator
	Marty McMahon	-County Attorney
ABSENT:	Annette Perkins	-Member

CALL TO ORDER

Chair William Brown called the meeting to order and determined that a quorum was present.

PUBLIC ADDRESS SESSION

There were no comments from the public

CONSENT AGENDA

On a motion by Mary Biggs, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated June 02, 2014.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		Annette Perkins
Todd King		
Christopher Tuck		
William Brown		
Gary Creed		
Matthew Gabriele		

FINANCIAL REPORT

The financial report for period ending May 31, 2014, was presented for review and discussion.

DIRECTOR'S REPORT

1. Monthly Activities Report
The May 2014 report was presented for review and discussion
2. North Fork Road (Rt. 603) Highway Project
The Virginia Department of Transportation (VDOT) Rt. 603 highway project bid opening was held April 23, 2014. The apparent low bidder was Faulconer Construction Company. The PSA Director is working with the contractor on a bid alternate to increase the sewer force main pipe diameter for work included in the Rt. 603 project. The PSA Board approved increasing the sewer force main pipe diameter along with funding during the January 6, 2014 PSA Meeting.
3. Customer Notice for Credit Card, Debit Card and eCheck Procedures

The attached notice was sent with all April 2014 customer bills to inform customers of payment options and associated fees. A statement was also placed on the billing statement to inform customers. The changes in payment options and fees were a result of the recently executed banking services contract. The new procedures have been implemented and seem to be well received by our customers.

4. Methamphetamine laboratory Training

The Montgomery County Sheriff's Department conducted training on recognition and response to methamphetamine laboratories on May 14, 2014. All but one PSA employee attended the training. Residuals from methamphetamine making have been found near a PSA sewage pump station by the County Sheriff's Department. We felt it prudent to educate staff due to the nature of our operations and numerous remote sites maintained by the PSA.

5. Capital Improvements Projects

The PSA BOD approved the proposed FY15 Capital Improvement Projects (CIP) during the April 7, 2014 PSA meeting. PSA staff have been preparing the projects for release after July 1, 2014. The status of the CIP will be reported throughout FY15.

6. Shawsville Well Building Damage

The PSA owns a well lot (+/-0.4 acres) adjacent to the Roanoke River along westbound Rt. 460 just east of Shawsville. The well was part of the old Shawsville water system and taken out of service in December 1997 as required by the Virginia Department of Health (VDH). It appears that the property came into the possession of the PSA in 1978. Recently, the well house had been broken into and all copper wire and components removed. During the May 5, 2014 PSA Meeting, the PSA BOD authorized the sale of the property. PSA staff have determined the process to properly abandon the well and are in the process of getting price quotes from contractors to do the work.

AUTHORITY MEMBERS' REPORT

Member Gabriele- No Report
Member King- No Report
Member Perkins- Absent
Member Creed – No Report
Member Biggs- No Report
Member Tuck - No Report
Member Brown - No Report

INTO CLOSED MEETING

(IN 7:48 PM)

On a motion by Todd King, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enter into Closed Meeting for the discussion of the following:

Section 2.2-3711 (1) Discussion, Consideration or Interviews of Prospective Candidates for Employment; Assignment, Appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Resignation of Specific Officers, Appointees or Employees of Any Public Body

1. Personnel

The vote on the foregoing motion is as follows:

AYE

NAY

ABSENT

Todd King

Annette Perkins

Mary Biggs

Christopher Tuck

William Brown

Gary Creed

Matthew Gabriele

OUT OF CLOSED MEETING

(OUT 8:10 PM)

On a motion by Todd King, seconded by Christopher Tuck, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

AYE

Todd King

Mary Biggs

Christopher Tuck

William Brown

Gary Creed

Matthew Gabriele

NAY

ABSENT

Annette Perkins

CERTIFICATION OF CLOSED MEETING

WHEREAS, The Montgomery County Public Service Authority has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia Law

NOW, THEREFORE, BE IT RESOLVED, That the Montgomery County Public Service Authority hereby certifies that to the best of each member's knowledge (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion conveying the closed meeting were heard, discussed or considered by the Board.

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for July 7, 2014.