

AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE AUTHORITY, HELD ON THE 1st DAY OF AUGUST 2016, 7:00 P.M., MULTI PURPOSE ROOM #2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:

PRESENT:

Todd King	-Chair
April DeMotts	-Vice Chair
Mary Biggs	-Secretary-Treasurer
Annette Perkins	-Member
Gary Creed	-Member
Darrell Sheppard	-Member
Christopher Tuck	-Member
Robert C. Fronk	-PSA Director
Dawn Baker	-PSA Board Secretary
Craig Meadows	-County Administrator
Marty McMahan	-County Attorney

ABSENT:

CALL TO ORDER

PSA Chair Todd King called the meeting to order and determined that a quorum was present.

CONSENT AGENDA

On a motion by Christopher Tuck, seconded by Darrell Sheppard, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated July 5, 2016.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Mary Biggs		
Annette Perkins		
Darrell Sheppard		
Gary Creed		
April DeMotts		
Todd King		
Christopher Tuck		

R16-08-01

RESOLUTION AUTHORIZING THE PSA DIRECTOR TO EXECUTE CONTRACTS AND OTHER FINANCIAL DOCUMENTS THE COST OF WHICH HAVE BEEN INCLUDED IN THE APPROVED AUTHORITY BUDGET

WHEREAS, prior to July 1 of each year the Public Service Authority Board of Directors approve the Authority annual budget that contains the projected revenues and costs for the Authority to operate from July 1 through June 30; and

WHEREAS, the Authority executes multiple vender contracts and other financial documents and agreements for goods and services the costs of which have been included in the Public Service Authority Budget as approved by the Public Service Authority Board of Directors; and

WHEREAS, the timely execution of the vender contracts and other financial documents and agreements for goods and services is critical to the operation of the Public Service Authority; and

WHEREAS, the Public Service Authority Board of Directors desire to authorize the PSA Director to execute contracts, agreements, and other documents required to procure goods and services for the Authority if the costs for those goods and services are included in the Board's approved budget.

NOW, THEREFORE, BE IT RESOLVED, By the Public Service Authority Board of Directors that the Board of Directors hereby authorize Robert C. Fronk, PSA Director, to execute all vender contracts, agreements and other documents required to procure goods and services for the Authority if the costs for those goods and services have been included in the Public Service Authority Budget as approved by the Public Service Authority Board of Directors.

Said authorization is effective August 1, 2016.

The roll call vote on the above resolution is as follows:

	AYE	NAY	ABSENT
Gary Creed			
Christopher Tuck			
Mary Biggs			
Annette Perkins			
April DeMotts			
Darrell Sheppard			
Todd King			

R16-08-02
VDOT RT. 8 PROJECT
AGREEMENT FOR ADJUSTMENT OF WATER AND SANITARY SEWER FACILITIES

On a motion by Gary Creed, seconded by Annette Perkins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the agreement between the Commonwealth of Virginia, Department of Transportation and the Montgomery County Public Service Authority for Adjustment of Water and Sanitary Sewer Facilities, Rt. 8, Project 0008-060-S46, M501;

Furthermore, the Public Service Authority authorizes the PSA Director to make payment in an amount up to \$20,000.00 to come from Operating Cash for public water system improvements done under the agreement.

The roll call vote on the foregoing motion is as follows:

AYE	NAY	ABSENT
Gary Creed		
Christopher Tuck		
Mary Biggs		
Annette Perkins		
April DeMotts		
Darrell Sheppard		
Todd King		

FINANCIAL REPORT

Distributed at the meeting

DIRECTOR'S REPORT

1. Monthly Activities Report

The July 2016 report is attached for review.

2. Virginia Department of Health Fluoride Grant

We have received and paid for all materials and equipment identified in the Memorandum of Understanding (MOU) executed June 6, 2016 under the Virginia Department of Health (VDH) Fluoride Grant. We received reimbursement of \$9,231.45 from VDH July 20, 2016. In order to insure we met the material receipt and payment conditions of the MOU, we paid a \$250.00 expedite/freight charge as we had to receive and pay for all materials and equipment by June 30, 2016.

3. Walnut Creek Sewer Pump Station Replacement Project

We received 4 bids for this project July 14, 2016 with the apparent low bid of \$219,954 from W.G. Simmons of Narrows Virginia. The bid tabulation spreadsheet is attached for your review.

We plan to expedite this project as the existing sewer pump station is currently operating on a single pump.

4. Fiscal Year 2017 Operating Cash Balance Graph

Attached for review is a graph of operating cash balances for all workdays from July 1, 2015 to July 1, 2016.

5. Prices Fork Water Main Leak

We experienced a water main break in the Montgomery Farms area of Prices Fork during the afternoon of Tuesday July 26, 2016. A service saddle connection on the six-inch water pipe failed causing the leak. While repairing the initial problem, the crew determined that an adjacent service saddle in the excavation was in poor condition and replaced it as well. Repairs were completed early that evening. An estimated 100,000 gallons of water was lost due to the leak.

6. Riner Water Main Break

We experienced a four-inch water main break in the wooded area between Route 8 and the Riner Water Tanks during the afternoon of Wednesday July 27, 2016. The four-inch pipe split near a previous pipe repair. Repairs were completed early that evening. An estimated 25,000 gallons of water was lost due to the break.

7. Annual Water Purchases and Sales from 2006-2016

We have been developing a PSA water rate model to evaluate future PSA water rates resulting from projected bulk water rates from the NRV Regional Water Authority (NRVRWA) and estimated debt service from the water transmission main projects required by the Joinder Agreement.

An evaluation of past annual (fiscal year) water purchases/supply and customer sales was compiled for the water rate model as a guide for future water purchases and customer sales. Attached for review are three graphs showing total annual bulk purchases and customer sales in gallons, total annual bulk purchases and customer sales in million gallons (MG) along with gallons per day per customer connection (GPD-Conn), and total annual bulk purchases and customer sales in gallons per day per customer connection (GPD-Conn). Converting the purchases and sales to a gallons per day per customer connection (GPD-Conn) allows for equivalent comparison over time.

AUTHORITY MEMBERS' REPORT

Vice Chair DeMotts – No Report
Secretary Biggs – No Report
Member Perkins- No Report
Member Creed – No Report
Member Sheppard - No Report
Member Tuck - No Report
Chair King- No Report

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for September 6, 2016.

ATTEST: _____
SECRETARY/TREASURER