



Application for Zoning Approval of Sign Permit

755 Roanoke Street, Suite 2A, Christiansburg, VA 24073

(540) 394-2148 | mcplan@montgomerycountyva.gov

OWNER/APPLICANT INFORMATION

Owner:	Applicant/Agent:
Phone:	Phone:
Address:	Address:
Email:	Email:

PROPERTY INFORMATION

Name of Business:		
911 Address for Property:		
Tax Map Number:	Zoning Class:	Parcel ID:

REFERENCE SECTION 10-45(2) FOR SIGN DEFINITIONS *(Mark all that applies in each section.)*

Existing Signage	# of existing free-standing signs: _____	Total Area (sq. ft.): _____
Proposed Sign Details	# of proposed free-standing signs: _____	On Premises: Yes No

ACTIVITY: <input type="checkbox"/> Alter <input type="checkbox"/> Erect <input type="checkbox"/> Move <input type="checkbox"/> Reface <input type="checkbox"/> Repair SIZE: Area (sq. ft.) _____ Length (ft.) _____ Width (ft.) _____ FREESTANDING or MONUMENT ONLY: Height (ft.) _____ # of Supports _____	TYPE: <input type="checkbox"/> Fascial/Wall <input type="checkbox"/> Freestanding <input type="checkbox"/> Monument <input type="checkbox"/> Portable <input type="checkbox"/> Projecting <input type="checkbox"/> Billboard <input type="checkbox"/> Marquee USE: <input type="checkbox"/> Residential <input type="checkbox"/> Residential Community / Subdivision Entrance <input type="checkbox"/> Non-Residential / Commercial SIGN VALUE: \$ _____	STRUCTURE CONFIGURATION: <input type="checkbox"/> Single Face <input type="checkbox"/> Face to Face <input type="checkbox"/> V-Shaped <input type="checkbox"/> Wall ILLUMINATED: <input type="checkbox"/> Direct Light <input type="checkbox"/> Indirect Light <input type="checkbox"/> LED* <input type="checkbox"/> Non-Shielded Illuminated <input type="checkbox"/> None <input type="checkbox"/> Other (describe) _____ <input type="checkbox"/> LED* Sign Area (sq. ft.) _____ (Required if LED chosen above)
--	---	--

REQUIRED DOCUMENTATION

<input type="checkbox"/> Scale drawing of sign including dimensions. <input type="checkbox"/> Scale drawings of wall signs, which indicate placement on building. <input type="checkbox"/> Scale drawings of free-standing signs, which indicate height above grade and height of main structure on the premises. <input type="checkbox"/> Site plan showing location and set back distance of Free-Standing Sign(s). <input type="checkbox"/> Application Fee: <u>\$50.00</u> (Note: Payment is required with application.)
--

I certify that the information supplies on this application and on the attachments provided is accurate and true to the best of my knowledge. I further understand a setback of ten (10) feet from all property lines is required.

Owner's Signature:	Date:
Applicant/Agent's Signature:	Date: