

MANUFACTURED HOUSING/DWELLING PERMIT APPLICATION



Inspections will not be performed without a permit that has been issued.

This application is for a Manufactured Housing/Dwelling Permit for the purpose given and described in this form. This application is subject to all local and state laws and ordinances. The signer agrees to all laws and ordinances deemed a condition of applying for this permit.

Applications for a multi-section dwelling must include a footing detail (including loads & size requirements), a floor plan, and a set-up manual is required to be on-site for all field inspections. Basements require engineered plans and a separate permit.

Applications for singlewide dwellings and multi-section dwellings to be set in a park must be accompanied by a VA Residence Verification Form completed by the Commissioner of Revenue's Office.

ALL BUILDING AND TRADE WORK ASSOCIATED WITH THIS PERMIT MUST COMPLY WITH THE APPLICABLE EDITION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE (USBC).

Questions about this application? Contact mcbuildingsinspections@montgomerycountyva.gov or call 540-382-5750.

Application Date _____ Applicant Name _____

Applicant is (check one): ☐ Property Owner ☐ Lessee ☐ Agent ☐ Contractor

PROJECT SITE ADDRESS:

_____ City _____ State _____ Zip _____

PROPERTY OWNER INFORMATION

Name _____

Mailing Address _____

Home Phone _____ Work Phone _____ Email _____

CONTRACTOR INFORMATION

Name _____ DBA Name _____ License# _____

Address _____

Home Phone _____ Work Phone _____ Email _____

MECHANIC'S LIEN AGENT INFORMATION

Name _____ Phone _____

Address _____

MANUFACTURED HOUSING INFORMATION

Type: ☐ Singlewide ☐ Multi-section

VIN #: _____ MH Year _____

Size: Height _____ Width _____ Length _____

Bedrooms _____ # Bathroom _____ Skirting Type _____

Finished Area (sq. ft.) _____ Deck Size _____ (Decks over 36 sq. ft require separate building permit)

Service Type _____ Service Size _____ AEP Order # _____

Water Services ☐ Public ☐ Private

Sewer Services ☐ Public ☐ Private

Road Service ☐ Public ☐ Private

Estimated Labor and Materials cost for dwelling and setup _____

USBC Code Year 2021

SCOPE OF WORK

ADDITIONAL COMMENTS

I hereby certify that I have the authority to make the foregoing application, that the information given is correct and that the construction will conform to the regulations of the Virginia Uniform Statewide Building Code, Zoning Ordinance, and any private building restrictions that may be imposed upon the above property by the deed. Also, I hereby agree to restore all damages to sidewalks, streets, alleys, sewers, gas mains, and electrical installation that may result.

I further certify that I have or will contact Montgomery Co. Planning and GIS Services to discuss the proposed project to ensure that it will comply with all applicable development and zoning codes.

Printed Name of Permit Applicant

Signature of Permit Applicant

MUST SATISFY ALL FIELD INSPECTIONS