

# RESIDENTIAL BUILDING PERMIT APPLICATION



Residential Building Permit applicable to detached One- and Two-Family Dwellings and Townhouses not more than 3 Stories above grade and associated accessory structures. Permit must be issued before construction begins. Application for this permit may be made to the Building Official or designate.

This application is for a Residential Building Permit for the purpose given and described in this form. This application is subject to all local and state laws and ordinances. The signer agrees to all laws and ordinances deemed a condition of applying for this permit.

VDOT property entrance documentation is required with all permit applications.

Applications must be accompanied by ONE set of construction plans.

**ALL BUILDING WORK MUST COMPLY WITH THE APPLICABLE EDITION OF THE VIRGINIA UNIFORM STATEWIDE BUILDING CODE (USBC)**

Application Date \_\_\_\_\_ Applicant Name \_\_\_\_\_

Applicant is (check one): ☐ Property Owner ☐ Lessee ☐ Agent ☐ Contractor

## PROJECT SITE ADDRESS:

\_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## PROPERTY OWNER INFORMATION

Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## CONTRACTOR INFORMATION

Name \_\_\_\_\_ DBA Name \_\_\_\_\_ License# \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Email \_\_\_\_\_

## MECHANIC'S LIEN AGENT INFORMATION

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

## BUILDING INFORMATION

New Construction: ☐ Stick Built ☐ Modular ☐ Alteration/Repairs ☐ Addition

Foundation: ☐ Crawl Space ☐ Piers ☐ Slab ☐ Basement

Use Group R-5 Construction Type: 5B

Size: Height \_\_\_\_\_ Width \_\_\_\_\_ Length \_\_\_\_\_ # of Stories \_\_\_\_\_

# Bedrooms \_\_\_\_\_ # Bathrooms \_\_\_\_\_ # Kitchens \_\_\_\_\_

First Floor Finished Area (sq. ft.) \_\_\_\_\_ Second Floor Finished Area (sq. ft.) \_\_\_\_\_

Decks/Porch Area (sq. ft.) \_\_\_\_\_ Attached Garage (sq. ft.) \_\_\_\_\_ Habitable Attic Area (sq. ft.) \_\_\_\_\_

Basement Area (Select all that apply) ☐ Finished (sq. ft.) \_\_\_\_\_ ☐ Unfinished (sq. ft.) \_\_\_\_\_

Addition (sq. ft.) \_\_\_\_\_ Alternations/Repairs (sq. ft.) \_\_\_\_\_

For Alterations/Remodels: ☐ Stick Built ☐ Modular ☐ Mobile Home (HUD)

Year house was built \_\_\_\_\_

Water Services ☐ Public ☐ Private

Sewer Services ☐ Public ☐ Private

Road Service ☐ Public ☐ Private  
☐ Existing ☐ New

Estimated Labor and Materials Cost: \_\_\_\_\_

**USBC Code Year 2021**

### **SCOPE OF WORK**

\_\_\_\_\_

### **ADDITIONAL COMMENTS**

\_\_\_\_\_

I hereby certify that I have the authority to make the foregoing application, that the information given is correct and that the construction will conform to the regulations of the Virginia Uniform Statewide Building Code, Zoning Ordinance, and any private building restrictions that may be imposed upon the above property by the deed. Also, I hereby agree to restore all damages to sidewalks, streets, alleys, sewers, gas mains, and electrical installation that may result.

I further certify that I have contacted Montgomery Co. Planning and GIS Services to discuss the proposed project to ensure that it will comply with all applicable development and zoning codes.

\_\_\_\_\_  
Printed Name of Permit Applicant

\_\_\_\_\_  
Signature of Property Owner, Contractor, or Authorized Agent

**MUST SATISFY ALL FIELD INSPECTIONS**