



**CIRCUIT COURT
CLERK'S OFFICE**
MONTGOMERY COUNTY, VIRGINIA

ERICA W. CONNER, MASTER CIRCUIT COURT CLERK
MONTGOMERY COUNTY CIRCUIT COURT
55 East Main Street, Suite 1
Christiansburg, VA 24073

Date: May 10, 2022
In Re: Collection of Fines and Costs
From: Robert M. D. Turk, Judge
K. Mike Fleenor Jr., Judge
Erica W. Conner, Clerk

Montgomery County Circuit Court has adopted the Virginia Supreme Court revised Rule 1:24 dated July 1, 2017 and the Code of Virginia 1950, as amended, §19.2-354.1 regarding the collection of court fines and costs.

- 1) You may petition the Clerk of this Court in-person, Monday through Friday, 8:30 a.m. to 3:30 p.m.
- 2) DOWN PAYMENTS: (required when an account that has defaulted)

AMOUNT OWED TO THE COURT

DOWN PAYMENT REQUIRED

Account not defaulted
\$0 - \$499.00
\$500.00 - \$1,499.00
\$1,500.00 - \$1,999.00
\$2,000.00 +

- \$0
- 10% of the Balance \$ _____
- \$50.00
- \$75.00
- \$100.00
- \$ _____

- 3) MONTHLY PAYMENTS:

AMOUNT OWED TO THE COURT

MONTHLY PAYMENT REQUIRED

\$0 - \$1,499.00
\$1,500.00 - \$1,999.00
\$2,000.00 +

- \$50.00
- \$75.00
- \$100.00
- \$ _____

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4) PAYMENTS shall be made timely and can be made via the following methods:

ONLINE using Visa or Master Card: <https://eapps.courts.state.va.us/fmsOnline>

PHONE using Visa or Master Card by calling (540) 382-5760, option 1

IN PERSON using Cash, Check, Money Order, Visa or Master Card

All Visa or Master Card transactions shall incur a 4% fee pursuant to the Code of Virginia 1950, as amended §19.2-353.3.

MAIL using Check or Money Order made payable to Erica Conner, Clerk

Payment Address:

Montgomery County Circuit Court
55 East Main Street
Suite 1
Christiansburg, VA 24073

5) **ADDRESS:** As a condition of this agreement, I am required to promptly inform this Court of any change of my mailing address during the term of this agreement.

I HAVE READ, UNDERSTAND AND AGREE TO THE ABOVE REQUIREMENTS FOR A MONTHLY PAYMENT AGREEMENT WITH THE MONTGOMERY COUNTY CIRCUIT COURT CLERK'S OFFICE.

Defendant Printed Name

Defendant Signature

Telephone Number

Defendant Address

Date

Deputy Clerk