CONTACTS

The following people can assist you with questions regarding the budget process:

Contact Person	Topic	Phone Number	Email
Marc Magruder	Base Budget	(540) 382-6954	magrudermm@montgomerycountyva.gov
Robin Meade	Forms	(540) 382-6954	meaderc@montgomerycountyva.gov

CHECKLIST

Your emailed submissions to Robin Meade should include the following:

- ☑ MC Budget Form 1A *(ALL Agencies)*
- ☑ MC Budget Form 1B - Revenue and Expense *(ALL Agencies)*
- ☑ MC Budget Form 2A *(Human Services Agencies only)*
- ☑ MC Budget Form 2B *(Human Services Agencies only)*
- ☑ Copy of your last audit *(All Agencies)*

Deadline for submission is December 31, 2026.