



COUNTY OF MONTGOMERY
Christiansburg, Virginia

National Background Screening Consent Form

Applicant's **Legal** Name (printed): _____

Social Security Number _____ Date of Birth _____

Applicant's Address: _____

City _____ State _____ Zip _____

I, _____, authorize and give consent for the above named Organization to obtain information regarding myself. This includes the following:

- Local & National Criminal background records/information
- All 50 State Sex Offender Registries
- Full Address Trace
- Social Security Verification

I, the undersigned, authorize this information to be obtained (in writing, electronically, by fax, or via telephone, etc.) in connection with my application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with Montgomery County Human Resources policies and applicable federal/state/local guidelines.

I further understand that a criminal conviction may not necessarily be a barrier or preclude employment, and any conviction will be considered using the Equal Employment Opportunity Commission "Green Factors" considering the duties of the role with the type/nature of conviction, type and number of convictions, time since conviction without recidivism, and whether my hire/transfer or other employment action would pose an unacceptable level of risk to the organization. If information comes back as deemed unsuitable for the role in the opinion of the Director of Human Resources, I understand that it can negatively impact my employment, up to and including termination.

Print Name: _____ Date _____ Signature: _____

Department Requesting Backgroundscreening: _____

Questions? Call Montgomery County Human Resources (540-394-2007)