

Telecom Tower Modification Application/Checklist

Complete **ALL** fields and submit all documentation via email to mcplan@montgomerycountyva.gov or in person to Planning & GIS Services. An incomplete submittal will result in delays.

SITE / PROPERTY INFORMATION	Address of Tower:	
	City, State & Zip:	
	Tax Map #:	Parcel ID # (6-digits):
	Zoning:	Date(s) SUP Approved & Amended:
PROPERTY OWNER(S) INFORMATION (Land Owner)	Name(s):	
	Address:	
	City, State & Zip:	
AGENT/APPLICANT INFORMATION	Name:	Service Provider:
	Mailing Address:	
	City, State & Zip:	
	Telephone:	Email:
PROJECT DESCRIPTION		

PLEASE ENSURE THE FOLLOWING ARE INCLUDED IN YOUR PLANS:

- Elevation view of the existing tower, including heights and location of all users and equipment on the tower
- Details of all equipment to be removed and/or added to the tower or site
- Original Date and Revision Date(s)
- Scale of Plan
- Zoning District
- Tax Map ID#, Parcel ID# (6 digits)
- Address of Tower (Address may differ from property address)
- Vicinity map at a scale not less than 1" = 2000'
- North Arrow