

**AT A REGULAR MEETING OF THE MONTGOMERY COUNTY PUBLIC SERVICE
AUTHORITY, HELD ON THE 1st DAY OF MARCH 2021, 6:30 P.M., MULTI PURPOSE ROOM
#2, MONTGOMERY COUNTY GOVERNMENT CENTER, CHRISTIANSBURG, VIRGINIA:**

BOARD / STAFF

| | | |
|-------------------------|-------------------|----------------------|
| MEMBERS PRESENT: | Todd King | -Chair |
| | Sherri M. Blevins | -Vice Chair |
| | Mary Biggs | -Secretary-Treasurer |
| | April DeMotts | -Member |
| | Sara Bohn | -Member |
| | Steve Fijalkowski | -Member |
| | Darrell Sheppard | -Member |
| | Chuck E. Campbell | -PSA Director |
| | Karri Cridlin | -PSA Board Secretary |
| | Marty McMahan | -County Attorney |

OTHERS PRESENT: Craig Meadows -County Administrator

ABSENT:

CALL TO ORDER

PSA Director Chuck Campbell called the meeting to order and determined that a quorum was present.

**R21-03-02
RESOLUTION APPROVING
ELECTION OF CHAIR**

On a motion by Mary Biggs, seconded by Sherri Blevins, and carried; IT WAS RESOLVED, that Todd King by hereby is, elected Chair of the Montgomery County Public Service Authority until term expiration date of March 01, 2022, or until the election of his successor.

The vote on the foregoing motion is as follows:

| AYE | NO | ABSENT |
|-------------------|-----------|---------------|
| Todd King | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |
| Steve Fijalkowski | | |

**R21-03-03
RESOLUTION APPROVING
ELECTION OF VICE CHAIR**

On a motion by Steve Fijalkowski, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that Sherri Blevins be and hereby is, elected Vice Chair of the Montgomery County Public Service Authority until term expiration date of March 01, 2022, or until the election of his successor.

The vote on the foregoing motion is as follows:

| AYE | NO | ABSENT |
|-------------------|----|--------|
| Todd King | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |
| Steve Fijalkowski | | |

**R21-03-04
RESOLUTION APPROVING
ELECTION OF SECRETARY-TREASURER**

On a motion by Steve Fijalkowski, seconded by Sara Bohn, and carried; IT WAS RESOLVED, that Mary Biggs be and hereby is, elected Secretary-Treasurer of the Montgomery County Public Service Authority until term expiration date of March 01, 2022, or until election of her successor.

The vote on the foregoing motion is as follows:

| AYE | NO | ABSENT |
|-------------------|----|--------|
| Todd King | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |
| Steve Fijalkowski | | |

CONSENT AGENDA

On a motion by April DeMotts, seconded by Sara Bohn, and carried; IT WAS RESOLVED, that the Public Service Authority hereby approves the Consent Agenda, dated March 01, 2021.

The roll call vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-------------------|-----|--------|
| Todd King | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |
| Steve Fijalkowski | | |

R21-03-05
RESOLUTION APPROVING EMPLOYEE INCENTIVE PROGRAM

On a motion by Sara Bohn, seconded by Mary Biggs, and carried; IT WAS RESOLVED, That the Public Service Authority hereby approves Employee Incentive Program- Bonus for Reduced Sick Leave Use.

The roll call vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-------------------|-----|--------|
| Todd King | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |
| Steve Fijalkowski | | |

R21-03-01
**RESOLUTION AUTHORIZING PSA EMPLOYEE
INCENTIVE PROGRAM MODIFICATIONS**

On a motion by Sara Bohn, seconded by Mary Biggs, and carried; IT WAS RESOLVED, that the Board of Directors hereby authorizes the new Public Service Authority Incentives this replaces the previous Public Service Authority Incentives dated August 06, 2018.

The roll call vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-------------------|-----|--------|
| Sherri Blevins | | |
| April DeMotts | | |
| Mary Biggs | | |
| Todd King | | |
| Sara Bohn | | |
| Steve Fijalkowski | | |
| Darrell Sheppard | | |

FINANCIAL REPORT

The Financial Report for the period ending February 28, 2021 was presented for review and discussion.

DIRECTOR'S REPORT

1. An update was given on the damaged air compressor, Mr. Campbell stated we are waiting on an air control valve to be replaced on the compressor.

AUTHORITY MEMBERS' REPORT

Chair King- No Report
Vice Chair Fijalkowski – No Report
Secretary Biggs – No Report
Member Bohn- No Report
Member DeMotts – No Report
Member Sheppard – No Report
Member Tuck - No Report

INTO CLOSED MEETING

(In at 7:18 p.m.)

On a motion by Sara Bohn, seconded by Sherri Blevins, and carried; IT WAS RESOLVED, that the Public Service Authority hereby enters into Closed Meeting for discussion of the following:

- Section 2.2-3711 (1) Discussion, Consideration, or Interviews of Prospective Candidates for Employment; Assignment, appointment, Promotion, Performance, Demotion, Salaries, Disciplining or Or Resignation of Specific Officers, Appointees or Employees of Any Public Body
 - 1. Personnel

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-------------------|-----|--------|
| Todd King | | |
| Steve Fijalkowski | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |

OUT OF CLOSED MEETING

(Out at 7:29 p.m.)

On a motion by Sara Bohn, seconded by April DeMotts, and carried; IT WAS RESOLVED, that the Public Service Authority ends their Closed Meeting to return to Regular Session.

The vote on the foregoing motion is as follows:

| AYE | NAY | ABSENT |
|-------------------|-----|--------|
| Todd King | | |
| Steve Fijalkowski | | |
| Mary Biggs | | |
| Sara Bohn | | |
| Darrell Sheppard | | |
| Sherri Blevins | | |
| April DeMotts | | |

CERTIFICATION OF CLOSED MEETING

On a motion by April DeMotts, seconded by Sara Bohn, and carried; IT WAS RESOLVED, that the Public Service Authority of Montgomery County has convened a Closed Meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3711 of the Code of Virginia requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE BE IT RESOLVED, that the Public Service Authority does hereby agree, that to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the meeting to which this certification resolution applies; and (ii) only public business matters as were identified in the motion conveying the Closed Meeting were heard, discussed or considered by the Authority.

The vote on the foregoing motion is as follows:

AYE NAY ABSENT

Todd King
Steve Fijalkowski
Mary Biggs
Sara Bohn
Darrell Sheppard
Sherri Blevins
April DeMotts

ADJOURNMENT

There being no further business, the Chair adjourned this meeting to the next meeting scheduled for April 05, 2021.