

INVITATION FOR BID # 24-02

COUNTY OF MONTGOMERY
PURCHASING DEPARTMENT
 755 ROANOKE STREET, SUITE 2C
 CHRISTIANSBURG, VA 24073-3179

DATE		BID OPENING DATE AND HOUR	SEALED BID
July 7, 2023		July 19, 2023 3:00 pm	YES

ADDRESS ALL INQUIRES AND
 CORRESPONDENCE TO:
 Montgomery County Purchasing Department
 ATTN: Jeff Groseclose, CPPB
 755 Roanoke Street, Suite 2C
 Christiansburg, VA 24073-3179
 Telephone Number: (540) 382-5784
 Fax Number: (540) 382-5783
 e-mail address:
mcpurchasing@montgomerycountyva.gov

SPECIAL INSTRUCTIONS

1. **Sealed Bid** responses should be returned in an envelope with the bid number and opening date indicated on the outside of the envelope.
3. Responses must be submitted on this form and the attachment provided.
4. Responses should be signed below.
5. Responses will be received in the Montgomery County Purchasing Department, at the address listed above, until the bid opening date and hour or, if specified, the bid return date and hour shown above.
6. Written questions may be submitted to mcpurchasing@montgomerycountyva.gov until 5:00 pm on July 13, 2023
7. Contact the Purchasing Department for bid award information.
8. **DELIVERY IS F.O.B. DESTINATION UNLESS OTHERWISE NOTED BY MONTGOMERY COUNTY IN THE BODY OF THE BID.**
9. Attachments A & B are incorporated by reference into this invitation for bid and any resulting contract.

COMMODITY: Sport Utility Vehicle

Line Item	Description	Quantity	Unit	Unit Price	Extended Price
1.	2023 Ford Police Interceptor Utility AWD Base (K8A) or approved equivalent. See Scope of Work for specification details Titling paperwork and invoice should be to Montgomery County Board of Supervisors.	3	ea.	Use Attachment B to provide pricing	Use Attachment B to provide pricing

IN ACCORDANCE WITH THIS INVITATION FOR BID AND SUBJECT OF ALL TERMS AND CONDITIONS IMPOSED HERIN AND IN ATTACHMENTS, THE UNDERSIGNED OFFERS AND AGREES TO FURNISH THE ITEM(S) FOR THE PRICES OFFERED.

FULL LEGAL NAME (PRINT)		FEDERAL TAXPAYER NUMBER (ID#)		DELIVERY DATE	
PURCHASE ORDER ADDRESS		PAYMENT ADDRESS		TERMS NET 30	
CONTACT NAME/TITLE (PRINT)		SIGNATURE (INK)		DATE	
E-MAIL ADDRESS	TELEPHONE NUMBER	TOLL FREE NUMBER		FAX NUMBER	

I. PURPOSE

The intent and purpose of this Invitation for Sealed Bids from qualified sources is to establish pricing in order for Montgomery County to issue a purchase order to a qualified dealer to provide the specified vehicles herein to the County.

II. SCOPE OF WORK

The contractor shall provide vehicles to the County as stated in the Scope of Work.

A. GENERAL REQUIREMENTS

- a. All vehicles bid shall be new and unused
- b. Pricing for vehicles shall be a lump sum price including all applicable fees
- c. Bid shall include manufacturer's product literature for vehicle quoted to include model, specifications, options, features, warranty, etc.
- d. Owner's manuals shall be included with all vehicles
- e. In stock vehicles for immediate delivery are preferred. Vehicles with extended lead time may be considered.

B. VEHICLE SPECIFICATIONS

1. FORD POLICE INTERCEPTOR UTILITY AWD BASE (K8A)

- a. 2023 Ford Police Interceptor Utility AWD Base (K8A) or approved equivalent
- b. 4x4 or AWD
- c. 3.0L V6 EcoBoost or approved equivalent
- d. Exterior Color: White
- e. Interior: Cloth front seats, vinyl rear seat
- f. Air Conditioning and heat
- g. AM/FM/MP3 capable, hands free voice command compatible Bluetooth devices
- h. Drive Only Spot Lamp
- i. Factory Warranty

C. OPTIONAL DELIVERY

1. Bidders should provide a separate unit price per vehicle to deliver vehicles to Christiansburg, Virginia. The County reserves the right to choose delivery or arrange for pick up.

III. BID CLARIFICATION

It is the responsibility of the bidder to request clarification concerning questions pertaining to the scope of work, specifications, terms and conditions, and definitions contained within prior to submitting a bid. Questions should be submitted by email to mcpurchasing@montgomerycountyva.gov prior to 5:00 pm on July 13, 2023

IV. ATTACHMENTS

- Attachment A – Terms and Conditions
- Attachment B – Pricing Table

ATTACHMENT A TERMS AND CONDITIONS

GENERAL TERMS AND CONDITIONS: [https://montgomerycountyvva.gov/docs/default-source/purchasing-solicitations/ifb terms and conditions.pdf?sfvrsn=97ffdc9c 2](https://montgomerycountyvva.gov/docs/default-source/purchasing-solicitations/ifb_terms_and_conditions.pdf?sfvrsn=97ffdc9c_2)

SPECIAL TERMS AND CONDITIONS:

1. **AWARD OF CONTRACT:** Award will be made to the lowest responsive and responsible Bidder. Evaluation will be based on the Unit Price of the vehicles. Delivery cost and delivery time may be considered as part of award. In case of arithmetic errors, the unit price will govern. If cash discount for prompt payment is offered, it must be clearly shown in the space provided. Discounts for prompt payment will not be considered in making awards. Delivery time may be considered as a factor of award. Montgomery County reserves the right to reject any and all bids in whole or in part, to waive any informality, and to delete items prior to making an award.
2. **AVAILABILITY OF FUNDS:** It is understood and agreed between the parties herein that Montgomery County shall be bound hereunder only to the extent of the funds available or which may hereafter become available for the purpose of this agreement.
3. **CANCELLATION OF CONTRACT:** Montgomery County reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the Contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the Contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.
4. **DEBARMENT STATUS:** By submitting their bids, bidders certify they are not currently suspended or debarred by the Federal Government or any state or local government, nor are they an agent of any person or entity that is currently suspended or debarred.
5. **EXTRA CHARGES NOT ALLOWED:** The bid price shall be all inclusive of all applicable fees and charges, ready for Montgomery County use; extra charges will not be allowed.
6. **NEGOTIATION WITH THE LOWEST BIDDER:** Unless all bids are cancelled or rejected, Montgomery County reserves the right granted by Section 2.2-4318 of the Code of Virginia to negotiate with the lowest responsive, responsible bidder to obtain a contract price within the funds available to Montgomery County whenever such low bid exceeds Montgomery County's available funds. For the purpose of determining when such negotiations may take place, the term "available funds" shall mean those funds which were budgeted by Montgomery County for this contract prior to the issuance of the written Invitation for Bids. Negotiations with the low bidder may include both modifications of the bid price and the Scope of Work/Specifications to be performed. Montgomery County shall initiate such negotiations by written notice to the lowest responsive, responsible bidder that its bid exceeds the available funds and that Montgomery County wishes to negotiate a lower contract price. The times, places, and manner of negotiating shall be agreed to by Montgomery County and the lowest responsive, responsible bidder.
7. **UNIQUE ENTITY IDENTIFIER:** Contractor agrees they will register with Sam.gov and obtain a Unique Identity Identifier (UEI) number and provide it to the County if requested.
8. **WARRANTY (COMMERCIAL):** The Contractor agrees that the supplies or services furnished under any award resulting from this solicitation shall be covered by the most favorable commercial warranties the contractor gives any customer for such supplies or services and that the rights and remedies provided therein are in addition to and do not limit those available to Montgomery County by any other clause of this solicitation. A copy of this warranty must be furnished with the bid.

**Attachment B
Pricing Table**

Attachment B is to be completed and submitted by the Bidder as part of a complete Bid. Bidder shall identify all costs associated with providing the goods/services as specified in this document and should submit firm fixed pricing for each item below. Bidders may include quotes, worksheets, or other information with their bid, but the official pricing must be included in the pricing table provided.

Line Item	Description	Qty.	Unit	Unit Price	Extended Price (Unit price x 3)	In stock Yes or No	Estimated Delivery Date
1	2023 Ford Police Interceptor Utility AWD Base (K8A), or approved equivalent	3	ea.	\$	\$		
2	OPTIONAL Delivery Fee per vehicle to Christiansburg, VA	3	ea.	\$	\$		

Bidders shall include below any exceptions to the bid specifications/requirements and/or any items excluded from the bid price

Exceptions and/or exclusions:
