COUNTY OF MONTGOMERY

PURCHASING DEPARTMENT
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PHONE (540) 382-5784 | FAX: (540) 382-5783
Jeff Groseclose CPPB, VCA, VCO, Procurement Manager

REQUEST FOR PROPOSAL, RFP # 26-07 issued November 3, 2025
ADDENDUM NUMBER 1

DATE: **November 20, 2025**

TITLE: On-Call Professional Engineering Services for Transportation Projects

Amendments:

1. Proposal Due Date and Hour is hereby changed to: up to and including December 9, 2025, 3:00 pm EST.

2. Section V.B.1, bullet 4 of the RFP that states *"Response to Expression of Interest 2-15"* is hereby removed from the RFP.

3. Section V.B.1, bullet 7 of the RFP that states "*A table or matrix containing the requested information in item 15"* is hereby removed from the RFP.

4. Section VI.B.4., bullet 4 of the RFP is hereby changed to read as "Planned SWaM involvement"

5. SEVERAL LIABILITY shall be numbered as SPECIAL TERM AND CONDITION number 1.

6. The following AUTHORIZED USERS term is hereby added as SPECIAL TERM AND CONDITION number 2:

   2. **AUTHORIZED USERS:** Montgomery County, Virginia issued this RFP on behalf of the County, and all members of the New River Valley Metropolitan Planning Organization and the Roanoke Valley-Alleghany Transportation Planning Organization. Any contracts awarded as a result of this RFP are intended for use by Montgomery County, Virginia and any/all members of the planning organizations named above.

7. The County reserves the right not to answer any further questions regarding this RFP after the issuance of this addendum.

Clarification:

1. **Question:** Can you tell us who the incumbents are for this contract, if applicable?

   Montgomery County Response: The County currently has contracts with the following:

   - AMT Engineering
   - Ardurra (formerly WK Dickson)
   - Rinker Design Associates
   - RK&K

2. **Question:** Who has presence in the area and who can I reach out to for subcontracting opportunities?

   Montgomery County Response: Current incumbents are listed in the response to Clarification question #1 above. The following people attended the pre-proposal conference via Zoom. The attendance roster for those who attended in person is also attached to this addendum for reference.

   Zoom attendees:
   - William Wentzien, Rinker Design Associates: wwentzien@rdacivil.com
   - Kim Conley, ECS Mid-Atlantic, LLC: kconley@ecslimited.com
   - Megan Newberger, AMD Engineering: mnewberger@amdengineering.us.com

3. **Question:** The RFP language appears to permit firms to submit proposals for specific portions of the Statement of Needs, such as Geotechnical Borings and Analysis. Could you please confirm whether it is the County's intent to make awards for individual portions of the Statement of Needs, or if the County intends to award comprehensive prime contracts encompassing all services (with subconsultants engaged as needed)?

   Montgomery County Response: Either scenario is a possibility. The County does not rule out the potential of making awards for individual portions of the Statement of Needs if that is in the best interest of the County.

4. **Question**: Section B (Specific Requirements) on page 5 of the RFP states to include "Response to RFP EOI Items 2-15" but there are no number items. Can you please clarify the information requested?

   Montgomery County Response: See amendment #2 above.

5. **Question:** On the same page, a later bullet mentions "a table or matrix containing the requested information in item 15." Could you confirm what item 15 refers to?

   Montgomery County Response: See amendments #2 and #3 above.

6. **Question:** Please confirm that all forms/attachments, proposal cover, table of contents, dividers, full size copies of licensure, and the transmittal letter are excluded from the 50-page requirement.

   Montgomery County Response: This is correct. These items are not included in the 50 page limit.

7. **Question:** Can you clarify if DBE requirements still apply under the new USDOT rule, or if they've been removed for this RFP?

   Montgomery County Response: Former DBE requirements, as they relate to DBE certification, will not be scored or evaluated as a part of this RFP process. Virgina SWaM requirements are still part of the evaluation requirements. For forms that request DBE certification information, offerors should only complete the currently applicable fields. If DBE requirements are revised after contracts are awarded, the County will follow any procedures outlined by USDOT or VDOT as it relates to existing contracts.

8. **Question:** Page 5, paragraph under Comprehensive services, they make refences to Bentley products lines consisting of open roads, is that an absolute requirement or recommended product use?

   Montgomery County Response: Systems used must be compatible with VDOT's automated design and drafting systems, as stated in the RFP.

9. **Question:** Will the County consider extending the due date for submission of responses due to the upcoming Thanksgiving holiday?

   Montgomery County Response: See Amendment #1 above.

10. **Question:** Page 9 – B. Evaluation Criteria - #4, Does "responsible-in-charge" refer to the PE performing and overseeing the work, such as the representative on the Branch Office DPOR registration, or is this required to be an officer of the company??

    Montgomery County Response: The PE performing and overseeing the work is acceptable.

11. **Question:** Can the County provide a list of upcoming transportation related projects where resulting contracts may be utilized?

    Montgomery County Response: The following is a list of projects with construction anticipated to begin within the contract period:

    - Prices Fork and Peppers Ferry Intersection Improvements with Pedestrian Accommodations – Priority Transportation Funds
    - Alleghany Spring and Roanoke Road (Route 11/460) Intersection Improvements – SMART Scale Funds
    - Route 8 Safety Improvements – Highway Safety Improvement Program Funds
    - Route 8 Turn Lane Improvements within the Riner Village – SMART Scale Funds

ACKNOWLEDGE RECEIPT OF ADDENDUM # 1:

COMPANY/FIRM NAME AND ADDRESS:

_____

_____

_____

_____Zip Code_____

SUBMITTED BY:

NAME: _____
(print)

SIGNATURE: _____

TITLE: _____

DATE: _____

Telephone Number: (_____)_____ Email: _____

COUNTY OF MONTGOMERY

ATTENDANCE ROSTER

Pre-Proposal

#26-07

Title: On Call Engineering for Transportation Projects

Date: November 14, 2025 2 pm

Name	Company		Email Address
Rick DeLong	Rinker Design Associates		rdelong@rdacivil.com
Jason Williams	RK+K		jdwilliams@rkk.com
Josh Lester	A. Morton Thomas & Associates		JLester@amtengineering.com
Paul Brown	ARDURRA		pbrown@ardurra.com

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ATTENDANCE ROSTER

Pre-Proposal

#26-07

Title: On Call Engineering for Transportation Projects

Date: November 14, 2025 2 pm

Name	Company		Email Address
John Brodie	Timmons Group		john.brodie@timmons.com
Jason Patrick Paulina Van Zandt	Whitman, Requardt & Assoc.		jpatrick@wrallp.com pvanzandt@wrallp.com
Daniel Rich	Rich Engineering		drich@richengr.com