

## **1.0 EMPLOYEE TRAINING**

### **1.1 Purpose**

Key staff should be aware of pollution prevention goals and be trained to recognize and correct potential sources of pollution.

### **1.2 Requirements**

#### **1.2.1 Biannual Training**

The County will maintain a record of training for Montgomery County and Montgomery County Public Schools (MCPS) staff. Training shall be provided on the following topics.

1. Identification and reporting of illicit discharges.
2. Good housekeeping and pollution prevention practices.
3. Spill prevention and response.

Training will be conducted by the Montgomery County Stormwater Compliance Specialist. The Montgomery County Administration Building and the MCPS facilities site and Cambria Street are anticipated training locations.

#### **1.2.2 Certifications**

The County will maintain a record of certifications for all employees, and require that contractors, who apply pesticides and herbicides are properly trained or certified in accordance with the Virginia Pesticide Control Act.

The County will require and maintain a record of all employees or contractors serving as plan reviewers, inspectors, program administrators, or construction site operators to obtain appropriate certifications under the Virginia Erosion and Sediment Control and Stormwater Management Program Laws and their attendant regulations.

### 1.3 Training Schedule

<b>Topic</b>	<b>Trainees</b>	<b>Frequency</b>	<b>MS4 Permit Year</b>
Identification and Reporting of Illicit Discharges	<ol style="list-style-type: none"> <li>1. MCPS Facilities Staff</li> <li>2. County Inspectors</li> <li>3. Parks and Recreation Staff</li> <li>4. Fire and Rescue Departments</li> </ol>	<p>Biannually</p> <p>Biannually</p> <p>Biannually</p> <p>Biannually</p>	Beginning in the 2019-2020 permit year
Good Housekeeping, Pollution Prevention Practices	<ol style="list-style-type: none"> <li>1. MCPS Facilities Staff</li> <li>2. County Inspectors</li> <li>3. Parks and Recreation Staff</li> <li>4. Fire and Rescue Departments</li> </ol>	<p>Biannually</p> <p>Biannually</p> <p>Biannually</p> <p>Biannually</p>	Beginning in the 2019-2020 permit year
Spill Prevention and Response	<ol style="list-style-type: none"> <li>1. MCPS Facilities Staff</li> <li>2. County Inspectors</li> <li>3. Parks and Recreation Staff</li> <li>4. Fire and Rescue Departments</li> </ol>	<p>Biannually</p> <p>Biannually</p> <p>Biannually</p> <p>Biannually</p>	Beginning in the 2019-2020 permit year